

MINUTES (in Review)

BOWLS NZ BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 5 December 2025
Time:	9:00 am to 2:50 pm (NZDT)
Location:	RSM Hayes Boardroom, Level 19, 125 Queen St, Auckland CBD
Board Members:	Chris Kibblewhite, Mark O'Connor (Chair), Nicola (Nic) Simpson, Phillip Huwyler, Garry Muriwai, Macayla Hughes, Scott Pickering
Attendees:	Mark Cameron

1. Purpose / Values / Futures

1.1 Schedule for the Day

With the support of Kevin Malloy and David Adams (Sport NZ), from 9am to 1245pm, the Board and senior management of Bowls NZ reviewed the following matters:

1. Bowls New Zealand's Purpose.
2. Bowls NZ appetite for risk and innovation.
3. The future of NZ communities and sport.

2. Karakia / Welcome (MOC)

2.1 Interests Register

In 2026, the Bowls NZ Interests Register will be a listing of the personal or financial interests (e.g., other directorships, shareholdings, business dealings) of Bowls NZ directors to identify and manage potential conflicts of interest, ensuring decisions are made in the organisation's best interest.

MC to update Register for February 2026 meeting.

2.2 Obituaries

Rob Davis - Bowls New Zealand Team Member.

2.3 Board Only Time

2.4 Confirm Minutes

Bowls NZ Board Meeting 12 Sept 2025, the minutes were confirmed as presented.

post AGM Bowls NZ Board Meeting 13 Sept 2025, the minutes were confirmed as presented.

2.5 Actions from Previous Meetings

The following matters are to actioned at future Board meetings:

1. Managed Fund review (SP, GM, MC) - Quarter 1, 2026.
2. Interests Register update (all) - Quarter 1, 2026.
3. Bowls NZ Purpose Statement update (MC) - Quarter 1, 2026
4. Strategic Pillar review, reflecting Purpose and Futures discussion (MC) - Quarter 2 2026.
5. Bowls NZ Values review (MC) - Quarter 4, 2026.

2.6 Presidents Report

The President's Reports was tabled and accepted.

3. Governance Matters

3.1 Governance Report



Board Sub-Committee's

The following Committee's were confirmed to the 2026 Bowls NZ AGM:

- Remuneration Committee: NS (Chair), MH, GM, and CK.
- Risk & Audit Committee: GM (Chair), all Board Members.

Decision Date: 5 Dec 2025
Mover: Mark O'Connor
Seconder: Scott Pickering
Outcome: Approved

The following Governance matters were discussed/reviewed:

1. Board Charter and Policies.
2. Board Member Terms.
3. Bowls NZ Regulations.
4. Employee Handbook.

4. Operational Matters

4.1 CEO Report

The CEO updated the Board and received support for the following operational matters:

1. 2025/2026 Business Plan.
2. Broadcast Initiative.
3. High Performance matters, including 2025 World Cup and 2026 Commonwealth Games preparations.
4. Commercial Partners.
5. Sport NZ additional investment into Invisible Youth.

5. Risk & Audit Matters

5.1 R&A Report

The following Risk & Audit matters were discussed:

1. Financial Results to 31 October 2025.
2. Updated Risk Register, reflecting the work of the September 2025 Board meeting.
3. Updated Health & Safety Register, covering the wider Bowls NZ community (not just Bowls NZ employees).

The Board supported the recommendation that Bowls NZ continues to report to the financial standards required of Tier 2 entities, even though Bowls NZ qualifies for the lower Tier 3.

The Board supported the recommendation that Bowls NZ would remove from its annual financial audit, the requirement and costs for Service Performance Reporting. The rationale for this decision is to be advised to Bowls NZ members (Centres) and noted at the 2026 Bowls NZ AGM - GM and MC to prepare this rationale.



Service Performance Reporting

The Bowls NZ Board approved the removal of Service Performance Reporting from the annual financial audit.

The CEO and Chair of the Risk & Audit Committee are to communicate this decision to the Members (Centres), explaining the rationale.

Decision Date:	5 Dec 2025
Mover:	Garry Muriwai
Seconder:	Scott Pickering
Outcome:	Approved

6. Close Meeting (including review of the meeting) - Karakia (MOC)

6.1 Close Meeting

Next meeting: No date for the next meeting has been set.

Signature:_____

Date:_____