

MINUTES (in Review)

BOWLS NZ BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 14 February 2025
Time:	9:00 am to 11:45 am (NZDT)
Location:	Ponsonby Bowling Club, 105A Jervois Street, Ponsonby
Board Members:	Ann Wright, Chris Kibblewhite, Mark O'Connor (Chair), Nicola (Nic) Simpson, Phillip Huwyler, Scott Pickering, Garry Muriwai
Attendees:	Mark Cameron

1. Opening Meeting

1.1 Interests Register

1.2 Obituaries

1.3 Board Only Time

1.4 Confirm Minutes

Bowls NZ Board Meeting 8 Nov 2024, the minutes were confirmed as presented.

1.5 Actions from Previous Meetings

The following matters are to be actioned at future Board meetings:

1. CK to lead Bowls NZ through a governance review. MC to facilitate introductions to Sport NZ (mid 2025)
2. Board Director Rotation (by June 2025)
3. A complete review of the Risk Register (at September 14, 2025 meeting)
4. GM to confirm the Conflict of Interest Policy for Bowls NZ (by May 2025)
5. Schedule a strategy review (full) for mid 2026
6. Start and close the Board meetings with a Karakia (CK to lead for May 2025 meeting)
7. MC to deliver a draft Bowls NZ constitution for Board review (by June 2025).

1.6 Presidents Report

The President's report was tabled and accepted.

2. Governance Matters

2.1 Governance Report

The following Governance matters were discussed:

1. Updated Board Skills Matrix
2. Revised Delegation Register - tabled and accepted

In addition, one of our key strategic pillars was reviewed (tabled and accepted) : Bowls NZ Inclusion Plan

2.2 Review of Board Charter

3. Operational Matters

3.1 CEO Report

The CEO updated the Board and received support on the following operational matters:

1. 2024/2025 Business Plan progress
2. High Performance matters
3. Inclusion Plan
4. World Bowls matters, including WB Series, WB Charter, WB Committees
5. National events update
6. Coaching update
7. Employment matters

3.2 Strategic Pillar Review - Inclusion

4. Risk & Audit Matters

4.1 R&A Report

The accounts to 31-January 2025 were tabled and discussed.

The Risk Register and the Health & Safety Register were tabled and reviewed by the Board.



Review of Bowls NZ Auditor

A review of Bowls NZ Auditors to be undertaken during the 2025 year.

Due Date: 1 Aug 2025

Owners: Garry Muriwai, Mark Cameron

5. Close Meeting (including review of the meeting)

5.1 Close Meeting

Next meeting: Bowls NZ Board Meeting - 16 May 2025, 9:00 am

Signature: _____

Date: _____