

MINUTES (in Review)

BOWLS NZ BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 8 November 2024
Time:	9:00 am to 11:10 am (NZDT)
Location:	Ponsonby Bowling Club, 105A Jervois Street, Ponsonby
Board Members:	Ann Wright, Chris Kibblewhite, Mark O'Connor (Chair), Nicola (Nic) Simpson, Phillip Huwyler, Garry Muriwai, Scott Pickering
Attendees:	Mark Cameron

1. Opening Meeting

1.1 Interests Register

1.2 Obituaries

1.3 Board Only Time

1.4 Confirm Minutes

post AGM Board Meeting 14 Sept 2024, the minutes were confirmed as presented.

Bowls NZ Board Meeting 13 Sept 2024, the minutes were confirmed as presented.

1.5 Actions from Previous Meetings

The following matters are to be actioned at future Board meetings:

1. Governance review, by April 2025
2. Board Director rotation
3. Complete review of the Risk Register (by end of 2025).

1.6 Presidents Report

The President's report was tabled and accepted.

2. Governance Matters

2.1 Governance Report

Board Charter: The policy relating to Board Conflicts of Interest was reviewed. GM to draft a set of principles and rules for review by the Board at the February 2025 meeting.



Board Committee's

The following committee's were confirmed until the 2025 AGM:

1. Risk & Audit Committee: Garry Muriwai (Chair) plus all Board members.
2. Remuneration Committee: Nic Simpson (Chair) plus Chris Kibblewhite, Garry Muriwai; with Mark O'Connor having an ex officio role.

Decision Date: 8 Nov 2024
Mover: Mark O'Connor
Seconder: Ann Wright
Outcome: Approved

2.2 Review of Charter, Operations Manual and Regulations

The Board and CEO reviewed the 2024 Operations Manual and 2024 Regulations. These were approved for use and wider circulation.

2.3 Strategic Pillar review - Technology

The Board reviewed the Technology strategic pillar, through the presentation of a Digital Pathway 2024-2028.

3. Operational Matters

3.1 CEO Report

The CEO updated the Board and received support on the following operational matters:

1. 2024/2025 Business Plan progress
2. International Events 2025-2028
3. High Performance
4. Employment matters.

4. Risk & Audit Matters

4.1 R&A Report

The Accounts to 31-October-2024 were tabled and discussed.

The Risk Register and the Health & Safety Register were tabled and reviewed by the Board.

5. Close Meeting (including review of the meeting)

5.1 Close Meeting

Next meeting: Bowls NZ Board Meeting - 14 Feb 2025, 9:00 am

Signature: _____

Date: _____