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# **ANNUAL GENERAL MEETING 2024**

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**AGM MEETING AGENDA AND PAPERS**

# **A G E N D A**

## **29<sup>th</sup> ANNUAL GENERAL MEETING**

**AT**

**Bowls New Zealand offices (Ponsonby) and via Teams video link**

**ON**

**SATURDAY, 14<sup>TH</sup> SEPTEMBER 2024**

**AT**

**10.00 AM**

# ANNUAL GENERAL MEETING



## 1. OPENING AND WELCOME

## 2. OBITUARIES

## 3. ROLL CALL

Sharon Sims	Patron
Phillip Huwyler,	President
Tony Lepper ONZM,	Chair
Chris Kibblewhite,	Centre Delegate Representative
Mark O'Connor,	Board Member
Scott Pickering,	Board Member
Ann Wright,	Board Member
Mark Cameron,	CEO

### Centre Delegates

Auckland	Ian Dee	North Harbour	Neil Connell
Bay of Plenty	Nicolette Aldridge	North Otago	Adrian Robins
Buller	Dave Parry	Northland	Leigh Ogier
Canterbury	Lorraine McLeod	South Canterbury	Graham Stoddart
Central Otago	Pauline Seaton	South Otago	Murray Patterson
Counties Manukau	Ewen McIntyre	Southland	Paul McEntyre
Dunedin	Dot Mowat	Taranaki	Robert Wolfe
Far North	Pania Sigley	Thames Valley	David Gillingham
Hawkes Bay	Peter Bryant	Waikato	Vicki Coll
Kapiti Coast	Dave Burrage	Wairarapa	Garry Muriwai
Manawatu	Warwick Fredericksen	Wanganui	Kelvin Francis
Marlborough	Bill Miller	Wellington	Blake Signal
Nelson	Steve Ford		

### Also in attendance:

Life Members: Jean Ashby, Ann Muir (QSM), Peter Belliss (MBE) & John Carter

Also Present: Martin Mackenzie, Sports NZ Representative & RSM Hayes Representative

## 4. APOLOGIES

**5. BUSINESS FOR 29th ANNUAL GENERAL MEETING**

Pursuant to Rule 21.1.2 of the Bowls New Zealand Constitution, the business to be transacted at the Annual General Meeting shall include:

- I. Confirmation of the Minutes of the previous years' Annual General Meeting held in September 2023.
- II. Receiving the Board's Report for the year ended 30<sup>th</sup> June, together with a Statement of Income and Expenditure and Audited Statement of Accounts for Bowls New Zealand for the financial year.
- III. Receiving the Auditor's Report on the Accounts of Bowls New Zealand for the preceding Financial Year.
- ~~IV. The Election of a President of Bowls New Zealand & The Election of a Centre Delegates Representative.~~
- V. The Appointment of the Members of the Board of Bowls New Zealand.
- VI. Recording the Board's decision for, the annual Membership Fee.
- VII. The appointment of an Auditor for the next Financial Year.
- VIII. The appointment of a person to the Board Selection Panel and a Deputy.
- IX. Considering and determining any Notices of Motion which propose alterations to the Constitution of which due and proper notice has been given.
- X. Considering and making recommendations to the Board as a result of any other Notices of Motion of which due and proper notice has been given.
- XI. Transacting such other business as the General Meeting deems appropriate.

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# **i) MINUTES**

The Minutes of the Bowls New Zealand Annual General Meeting held on 16<sup>th</sup> Sept 2023.

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**MINUTES OF THE 28th ANNUAL GENERAL MEETING  
OF BOWLS NEW ZEALAND**

**HELD AT  
Bowls New Zealand offices (Ponsonby)  
and via Teams video link**

**ON SATURDAY, 16TH SEPTEMBER 2023  
AT 10.00AM**



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**1. OPENING AND WELCOME**

The Chair opened the meeting by welcoming those present to the 28th Annual General Meeting, with a special welcome to Life Members and Patron.

**2. OBITUARIES**

The Chair asked the meeting to stand for a moments silence to mark the passing of Helen Stallard a long servicing member of the bowls community and a staff member of Bowls NZ, along with those at bowls regional and club level that we have lost over the past 12 months.

**3. IN ATTENDANCE**

Tony Lepper ONZM, Chair  
Ann Wright, President  
Phillip Huwyler, Vice President  
Mark O'Connor, Board Member  
Nicola Simpson, Board Member  
Sharon Sims MNZM, Patron  
Jean Ashby ONZM, Life Member  
Mark Cameron, CEO

**Centre Delegates (eligible votes)**

Tom Henderson, Bowls Kapiti Coast (2)  
Brett O'Reilly, Bowls North Harbour (4)  
David Gillingham, Thames Valley Bowls (2)  
Lorraine McLeod, Bowls Canterbury (7)  
Bill Murphy, Bowls Bay of Plenty (3)  
Dave Porteous, Bowls Hawkes Bay (3)  
John Knapp, Central Otago Bowls (2)  
Kelvin Francis, Bowls Wanganui (1)  
Dave Parry, Bowls Buller (1)  
Garry Muriwai, Wairarapa (1)

Blake Signal, Bowls Wellington (4)  
Ian Dee, Auckland Bowls (6)  
Dave Edwards, Bowls Nelson (2)  
Murray Patterson, Bowls Sth Otago (1)  
Graham Stoddart, Bowls Sth Canterbury (2)  
Sharon Sims MNZM, Bowls Manawatu (2)  
Robert Wolfe, Bowls Taranaki (3)  
Paul McEntyre, Bowls Southland (3)  
Dot Mowat, Dunedin (4)  
Helen McIsaac, Marlborough (1)

ALSO PRESENT: Sarah Dunning Sport NZ, and Martin Mackenzie Bowls New Zealand.

**4. APOLOGIES**

Bowls Counties Manukau, Bowls Gisborne East Coast, Bowls Waikato, Bowls West Coast, Martin Christensen, Peter Belliss MBE, John Carter, Ann Muir QSM, Craig Bruce, Sharon Rimmer, & Wayne Tukiri of RSM Hayes.

MOVED: Lorraine McLeod (Canterbury)

SECONDED: Dot Mowat (Dunedin)

CARRIED

**5. CONFIRMATION OF THE MINUTES OF THE 27th ANNUAL GENERAL MEETING OF BOWLS NZ – HELD IN DUNEDIN ON THE 10TH SEPTEMBER 2022**

“That the Minutes of the 27<sup>th</sup> Annual General Meeting of Bowls New Zealand, held in Dunedin on the 10<sup>th</sup> September 2022 be confirmed as a true and correct record of that meeting.”

MOVED: Lorraine McLeod (Canterbury)                      SECONDED: Dot Mowat (Dunedin)                      CARRIED

**6. RECEIVING OF THE ANNUAL REPORT OF THE BOARD FOR THE 12 MONTHS ENDING 30TH JUNE 2023, TOGETHER WITH STATEMENT OF INCOME AND EXPENDITURE AND AUDITED STATEMENT OF ACCOUNTS FOR BOWLS NZ FOR THE FINANCIAL PERIOD**

Chair Tony Lepper spoke to his report and as part of his report Tony acknowledged retiring Board member Sharon Rimmer for her contribution to Bowls New Zealand.

President Ann Wright spoke to her report and thanked the bowls community for her time as President of Bowls New Zealand.

The CEO Mark Cameron then addressed the meeting by speaking to the financials.

**RECEIVING THE AUDITORS REPORT ON THE ACCOUNTS OF BOWLS NZ FOR THE PRECEDING FINANCIAL YEAR**

“That the Annual Report including the Statement of Income and Expenditure and Audited Statement of Accounts for Bowls New Zealand for the Financial year, together with the Auditor’s Report on the Accounts of Bowls New Zealand for the preceding Financial year be received, approved and adopted.”

MOVED: Brett O’Reilly (North Harbour)                      SECONDED: Blake Signal (Wellington)                      CARRIED

**7. THE ELECTION OF PRESIDENT AND DELEGATES ELECTED MEMBER**

Only one nomination was received for each position of President & Delegates Elected Member, so the Chair declared that both candidates be duly elected:

President:                                      Phillip Huwyler (Wanganui)  
Delegates Elected Member:      Chris Kibblewhite (Canterbury)

The Chair then presented executive badges to the new President, Delegates Elected Member, and the Immediate Past President.

The new Delegates Elected Member Chris Kibblewhite spoke to the meeting.

**8. THE APPOINTMENT OF MEMBERS OF THE BOARD OF BOWLS NZ**

“The Bowls New Zealand Board Selection Panel recommended that Nicola Simpson and Ann Wright be appointed to the Board of Bowls New Zealand for a full term of three years.

MOVED: Kelvin Francis (Wanganui)                      SECONDED: Ian Dee (Auckland)                      CARRIED

The Chair presented a Board Members badge to Nicola Simpson and invited Nicola to speak to the meeting.

**9. BOWLS NEW ZEALAND CLUB AFFILIATION FEE FOR 2023/2024**

The Chair confirmed that the November 2023 Club Affiliation fee will increase by (4.7%) which is a reduction on the annual published CPI (6.7%).

**10. THE APPOINTMENT OF AN AUDITOR FOR THE NEXT FINANCIAL YEAR**

“That RSM Hayes be appointed as the Auditors for Bowls New Zealand for the 2023/2024 financial year.”

MOVED Kelvin Francis (Wanganui)                      SECONDED: Dot Mowat (Dunedin)                      CARRIED

**11. THE APPOINTMENT OF A PERSON TO THE BOARD SELECTION PANEL AND A DEPUTY**

The Chair then confirmed that as there was only the one nomination that Ian Dee (Bowls Auckland) be duly elected as the Delegates appointed member to the Board Selection panel for the 2023/24. The Chair did speak to the fact that a deputy could be elected, but as no further nominations had been received the meeting would not elect a deputy at this time.

MOVED Dave Porteous (Hawkes Bay)                      SECONDED: Tom Henderson (Kapiti)                      CARRIED

**12. CONSIDERING AND DETERMINING ANY NOTICES OF MOTION WHICH PROPOSE ALTERATIONS TO THE CONSTITUTION OF WHICH DUE AND PROPER NOTICE HAS BEEN GIVEN**

There were no Notices of Motion for consideration at the Annual General Meeting, as submitted by the Board of Bowls New Zealand, pursuant to Rule 21.1.2(x) of the Bowls NZ Constitution. These notices of motion refer to alterations to the Bowls NZ constitution.

**13. CONSIDERING AND MAKING RECOMMENDATIONS TO THE BOARD AS A RESULT OF ANY OTHER NOTICES OF MOTION WHICH DUE AND PROPER NOTICE HAS BEEN GIVEN**

There was one (1) Notice of Motion for consideration at the Annual General Meeting, received by a centre. This Notice of Motion was dealt with pursuant to Rule 21.2(xi) of the Bowls NZ Constitution.

Bowls Canterbury proposed the following motion:

*“16.1.2 The positions of President and Delegates Elected Member shall at any time comprise one female and one male and will alternate between a female and a male”.*

*Bowls Canterbury move that Clause 16.1.2 be changed to read that ‘the best person regardless of their gender be elected to the positions of President and Delegates Elected Member’.*

The Canterbury Delegate Lorraine McLeod spoke to the remit and delegates were invited to discuss before a vote was taken.

MOVED: Lorraine McLeod (Canterbury)                      SECONDED: Dave Edwards (Nelson)                      CARRIED

This motion will now be considered by the Bowls NZ Board.

It was noted that Bowls Counties Manukau had submitted three motions but withdrew all three motions prior to the AGM.

**14. OTHER BUSINESS**

Under other business the Chair invited the new President Phillip Huwyler to announce the Bowls New Zealand Summerset Award winners for 2023.

Club of the Year:	Hobsonville Bowling Club
Club Person of the Year	Gary Hooson (Russell Bowling Club)
Club Person of the Year:	Joyce Speedy (Riccarton Bowling Club)
Coach of the Year:	Gayle Melrose (Bowls Bay of Plenty)
Greenkeeper of the Year:	Brendon Gibson (Bowls Wellington)
Umpire of the Year:	Margaret Eames (Bowls Nelson)
Open Disability Player of the Year:	Darron Wolland (Bowls Dunedin)
Emerging Player of the Year:	Briar Atkinson (Bowls Taranaki)
Male Player of the Year:	Sheldon Bagrie-Howley (Bowls Southland)
Female Player of the Year:	Tayla Bruce (Bowls Canterbury)

The Chair then asked if there was any other business, where World Bowls Oceania Director Brett O’Reilly provided an update on World Bowls matters.



Before closing the meeting, the Chair congratulated the Summerset award winners and recognised the achievements of the Blackjacks at the recent World Championships on the Gold Coast including Gold medallists Tayla Bruce, Teri Blackbourne & Julie O'Connell.

**Meeting Closed** at 10.42am, with thanks to all delegates and observers for their attendance.

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## **ii) ANNUAL REPORT**

Including a Statement of Income and Expenditure and Audited Statement of Accounts

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Available on the Bowls New Zealand website  
<https://bowlsnewzealand.co.nz/minutes-annual-reports/>  
from 1<sup>st</sup> September 2024

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## **iii) RECEIVING THE AUDITORS REPORT**

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Available within the Annual Report, on the Bowls New Zealand website:

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## **iv) APPOINTMENT OF PRESIDENT and DELEGATES ELECTED MEMBER**

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The President & Delegates Elected Member were elected September 2023, for a three year period.

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## **v) APPOINTMENT OF BOARD MEMBER**

Recommendations from Selection Panel

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# Recommended Applicants for Appointment to the Board of Bowls New Zealand, 2024



The Board Selection Panel (BSP) considered six (6) applications to fill three vacancies, made available by Director rotation, for the Board of Bowls New Zealand.

## **Recommendation**

The BSP recommends the appointment of Mark O'Connor, Garry Muriwai and Scott Pickering to the Bowls NZ Board for full terms in accordance with Rule 17.5.3.

### **Mark O'Connor:**

- Current Bowls New Zealand Board Member, appointed September 2021.
- Previously Bowls NZ President, 2019-2021
- Currently General Manager, Emergency Medical Service (Hutt Valley).
- Experienced in financial reporting and management
- Past CEO, Swimming New Zealand
- Past General Manager, Wellington Rugby League
- Past Air New Zealand Manager
- Past Chair Bowls Wellington and President Whitby Bowling Club
- Member Whitby Bowling Club

### **Garry Muriwai:**

- Current Bowls Wairarapa Chair
- Current Naenae Bowling Club Chair
- Bowls Selector, Coach and P/T Greenkeeper
- Member Martinborough Bowling Club and Naenae Bowling Club
- Representative Bowler – North Harbour, Wellington and Wairarapa
- Past CEO, NZICA
- Past Chair Māori Television
- Qualified Chartered Accountant

### **Scott Pickering:**

- Current Board Member, having been seconded to the Bowls NZ Board in February 2023
- Member Omokoroa Bowling Club
- Past CEO, Accident Compensation Corporation (ACC)
- Past CEO, Insurance Industry
- Independent non-Executive Director, Kiwibank
- Independent non-Executive Director, IAG
- Independent non-Executive Director, Fidelity Life Assurance
- Independent Chair and Director, Evolution Healthcare

Tony Lepper (Chair), Ann Muir, Ian Dee

**Bowls New Zealand Board Selection Panel (2024)**

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**vi) BOWLS NEW ZEALAND  
ANNUAL CLUB  
AFFILIATION FEE**

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That the Bowls New Zealand Annual Club Affiliation Fee be  
increased by 4.0% for the 2024 Year.

(AGM to record previously advised Board decision)

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**vii) APPOINTMENT OF  
AN AUDITOR  
FOR THE  
NEXT FINANCIAL YEAR**

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Recommendation of the Bowls New Zealand Board  
is for RSM Hayes Audit to be retained.



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## **viii) APPOINTMENT OF THE BOARD SELECTION PANEL MEMBER**

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(One nomination has been received – Ian Dee of Bowls Auckland)

No nominations have been received for a Deputy.

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## **ix) NOTICE OF MOTIONS**

That propose alterations to the Bowls New Zealand Constitution.

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No motions were received by the close off date of 30<sup>th</sup> June 2024

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## **x) OTHER NOTICES OF MOTION**

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There was one notice of motion received by the close off date of 30<sup>th</sup> June 2024.

## **NOTICES OF MOTION - CENTRE**

There was one (1) Notice of Motion for consideration at the Annual General Meeting, received from the Bowls Wanganui centre. Centre Notices of Motion are to be dealt with pursuant to Rule 21.2 of the Bowls NZ Constitution.

The motion below is proposed as an item of business under Rule 22.1.2(xi) of the Constitution of Bowls New Zealand Incorporated ("Bowls NZ") for consideration and making recommendations to the Board.

### **Motion from Bowls Wanganui Inc.**

"Bowls Wanganui would like to put the forward the following motion:

That the runner-up of any Champ of Champ event be able to participate in the National Club Champs if the winner is unable to attend.

Reason - So every Centre has a chance to be represented."

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## **xi) OTHER BUSINESS**

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**BOWLS**  
NEW ZEALAND  
AOTEAROA