ALTERNATIONS TO RULES

XXXXXX Bowling Club Inc.

Society Number: xxxxxxxx

We the undersigned members of the XXXXXXX Bowling certify that the attached document is the new updated Constitution of XXXXXXX Bowling Club Incorporated which was adopted by the members at the XXXXXXX Bowling Club Annual / Special General Meeting on Saturday xxth XXXX 2024.

1. Signed: …………………………………………………..

Name: ……………………………………………………

Position: ………………………………………………..

1. Signed: …………………………………………………..

Name: ……………………………………………………

Position: ………………………………………………..

1. Signed: …………………………………………………..

Name: ……………………………………………………

Position: ………………………………………………..

Club Letter Head

xxth April 2024

To whom it may concern,

The Incorporated Society known as: **XXXXXXX Bowling Club Incorporated**

Incorporated Society Number: **123456**

* Our Incorporated Society currently has more than ten (10) financial members.

The Society’s Membership is: xxx Full members (optional)

* The Incorporated Society has more than three (3) executive officers who administer the club. (Form attached with contact names)

Each Executive Officer has consented in writing to being an officer and certified that they are not disqualified from being an officer

* The Incorporated Society has attached a copy of the contact details of the nominated person(s) who will be the contact for the Club to the Incorporated Society and will update as required. (Form attached)
* The Incorporated Society keeps a record of all its financial members in a database and updates it regularly as required.
* The club keeps a Interest register to ensure the Committee/Board members have no conflict of interest in dealing with club matters. This is updated as required.
* A copy of the new approved Club constitution is attached. Approved by the members at an AGM/SGM and signed by 3 members of the club.
* The Incorporated Society’s balance date is: 31st March with the financial year running 1st April to 31 March.

Signed by

President

XXXXXXX Bowling Club Incorporated

**The XXXXX Bowling Club Incorporated**

**Board/ Executive Committee**

**For 2024/2025**

All Incorporated Society’s must have at least three (3) Officers of the Club

|  |  |  |  |
| --- | --- | --- | --- |
| **Position held** | **Name** | **Phone number** | **Email address** |
| President |  |  |  |
|  |  |  |  |
| Vice President |  |  |  |
|  |  |  |  |
| Secretary |  |  |  |
|  |  |  |  |
| Treasurer |  |  |  |
|  |  |  |  |
| Board  |  |  |  |
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**Club Letterhead Here**

**Nomination Form for XXXXXXX Bowling Club Committee/Board**

**Date of Election:** …………………………………………

**Position nominating for:** ………………………………………………………………………………………….

**Person Being Nominated:**

Name:……………………………………………………………………………………………. (please print)

Address:………………………………………………………………………………………………………………….. ………………………………………………………………………………………………………………………………..

***I believe that I am eligible to be elected under the club rules and the Incorporated Society Act 2022 and consent to my nomination.***

*Signature of Nominee:………………………………………………………………………….*

**Persons Making Nomination:**

**Proposer**

Name:……………………………………………………………………………………………. (please print) Address:………………………………………………………………………………………………………………………………. …………………………………………………………………………………………………............................................

*Signature of proposer of the nomination:* …………………………………………………….

**Seconder**

Name:…………………………………………………………………………………………… (please print) Address:………………………………………………………………………………………………………………………………. …………………………………………………………………………………………………………………………………………….

*Signature of seconder of the nomination:* …………………………………………………….

Note: All nominations will be voted on at the Annual General Meeting. Both the nominee and people making the nomination must be current financial members of the XXXXXXX Bowling Club.

This nomination paper must be received by the Secretary of the XXXXXXX Bowling Club, either in person or placed in the nomination box, no later than 5pm on XX/XX/XXXX.

This nomination is lodged under the rules of the XXXXXXXX Bowling Club Constitution.

Club Letter head

Date xx/xx/xx

Subject: Society Contact Person details

The xxxxxxxx Bowling Club wish to advise that the following person(s) are the appointed contacts for Incorporated Society to the Companies office. Any enquiries should firstly be addressed to the first name below.

1/ Name…………………………………………………………………………………

Telephone Number………………………………………………………………

Address………………………………………………………………………………………………………………………………

Email address…………………………………………………………………………………………………………………….

2/ Name…………………………………………………………………………………

Telephone Number………………………………………………………………

Address………………………………………………………………………………………………………………………………

Email address…………………………………………………………………………………………………………………….

Yours sincerely

President

 on behalf of the XXXXXXX Bowling Club