



BOWLS NEW ZEALAND – AGM NOTICES

10th May 2024

29TH ANNUAL GENERAL MEETING OF BOWLS NEW ZEALAND

The 29th Annual meeting of Bowls New Zealand will be held on Saturday 14th September 2024 at the Ponsonby Bowling Club, 105A Jervois Road, Herne Bay, Auckland, commencing at 10am. All interested stakeholders are invited to attend the Annual General Meeting via the **Teams video link** provided in advance of the meeting.

BUSINESS FOR 29TH ANNUAL GENERAL MEETING:

Pursuant to Rule 21.1.2 of the Bowls New Zealand Constitution, the business to be transacted at the Annual General Meeting shall include:

- a) Confirmation of the Minutes of the previous years' Annual General Meeting.
- b) Receiving the Board's Report for the year ended 30th day of June together with a Statement of Income and Expenditure and audited Statement of Accounts of Bowls New Zealand for the Financial Year.
- c) Receiving the Auditor's Report on the Accounts of Bowls New Zealand for the preceding Financial Year.
- d) ~~The election of a President and Delegates Elected Member (every third year or as a vacancy arises).~~
- e) The appointment of any vacancies for the Members of the Board of Bowls New Zealand.
- f) Recording the Board's decision for the annual affiliation fee in accordance with Rule 12.1 of the Constitution.
- g) The appointment of an Auditor for the next Financial Year.
- h) The appointment of a person to the Board Selection Panel and a Deputy.
- i) Considering and determining any Notice of Motion which propose alterations to the Constitution of which due and proper notice has been given.
- j) Considering and making recommendations to the Board as a result of any other Notices of Motion of which due and proper notice has been given.
- k) Transacting such other business as the General Meeting deems appropriate.

NOTICES OF MOTION:

Rule 21.2.1

In accordance with Rule 21.2.1; a Notice of Motion be submitted by the Board, or any Centre and must be received by the Chief Executive by 30th June prior to the Annual General Meeting in order to be considered at that Meeting. Please forward to Mark Cameron mark@bowlsnewzealand.co.nz.

AFFILIATION FEE 2023/24

Rule 12.1(d) of the Bowls NZ Constitution states:

- d) The Membership Fee for each Club may only be altered by the Board, with effect from the Financial Year ending 30 June 2020, and for any Financial Year thereafter, in the following circumstances:
 - (a) where an increase in the percentage of the CPI occurs in the year from 30 June of one Financial Year to 30 June in the next Financial Year, the Membership Fee payable by all Clubs shall be increased by the same percentage as the CPI increase;

The annual CPI at 31st March 2024 was 4.0% and the Board advises that this is the amount affiliation fees will rise by for the November 2024 invoicing.

NOMINATIONS FOR BOARD MEMBERS

Your attention is drawn to Rule 17 of the Bowls New Zealand Constitution.

Bowls New Zealand seeks applications from interested individuals for three positions on the Bowls New Zealand Board. The application form for interested persons is attached. Information on Bowls New Zealand is available at www.bowlsnewzealand.co.nz and within the Annual Report located under <https://bowlsnewzealand.co.nz/about-us/key-documents/>.

Tony Lepper will be retiring by rotation and will not be seeking reappointment at the AGM following an 8 year term on the Bowls NZ Board (five as Chairperson). Mark O'Connor will be retiring by rotation and will be seeking reappointment at the AGM following a 3 term on the Bowls NZ Board. Craig Bruce retired from the Bowls NZ Board in February 2024 following an 8 year term on the Board. Scott Pickering was seconded to the Bowls NZ Board in February 2024 and has indicated he will be seeking appointment as the 2024 AGM.

These persons, along with the other serving Board Members, will be responsible for the effective governance and development of Bowls in New Zealand.

Applications will be assessed by a Selection Panel against a list of criteria.

Applications must be in writing and are required to be in the hands of the Bowls New Zealand Chief Executive Officer by 15 June 2024.

Yours faithfully,



Mark Cameron
CEO, Bowls New Zealand

Refer attached schedules.

1. Board Director Application Form
2. Board of Directors Position Description

Schedule One:

Bowls New Zealand

Applications are called for Board Members

Under Rule 17 of the Bowls New Zealand Constitution, the Board of Bowls New Zealand seeks applications from interested individuals for two positions on the Bowls New Zealand Board.

Applications for Board vacancies will close with the Chief Executive on 15th June 2024

Applications shall be in writing, signed by the applicant along with any such other information as the Board of Bowls New Zealand may request in respect to each application. Each application should be accompanied by an appropriate CV.

A copy of the Information pack is attached to the application form.

Applicants Name in Full:

Email:

Phone Number/s Home Mobile

Home Address:

Suburb..... City/Town.....

Signed By (Applicant)

I hereby consent to the above application:

Applications close 5pm on 15th June 2024 and are to be forwarded with the applicants signed form, CV, cover letter and any other information requested to: **Chief Executive Officer, Bowls New Zealand, P.O. Box 62502, Greenlane, Auckland 1546** or by email: mark@bowlsnewzealand.co.nz

Schedule Two:

BOWLS NEW ZEALAND

BOARD MEMBER POSITION(S)

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| Organisation and details | <p>Bowls New Zealand Bowls New Zealand Inc is the national governing body for the sport of lawn bowls in New Zealand and operates as a non-profit organisation.</p> <p>We are looking to appoint four board members, with broad business skills to help guide us through the challenges ahead.</p> <p>The sport is now a game for all ages and is played by over 170,000 participants.</p> <p>The sport is currently undergoing an exciting period of revitalisation attracting a broader range of participants and seeking to establish a strong sustainable club network.</p> <p>Bowls New Zealand has a board of seven directors that meets five times each year and by tele-conference as necessary. Two directors (President and Delegates Elected Member) are elected by the membership and five directors are appointed for three-year terms with retiring directors being eligible for reappointment.</p> <p>The directorships are unpaid but the return for involvement is the opportunity to 'make a difference' and to achieve great satisfaction by contributing to our long established sport.</p> |
| Role(s) available | Three positions for a three-year term. |
| Particular skills/competencies sought. | <ul style="list-style-type: none">• The ability to think strategically, i.e. able to see the 'big picture' and to drive the organisation towards the achievement of a challenging vision;• A commercial perspective, i.e. strong general business skills;• A marketing management background;• HR skills with emphasis on change management;• Abilities and connections that will add value to the Bowls NZ Board;• An understanding of good governance and leadership, and• Personal integrity. Police check may be carried out. |
| Geographic considerations | We prefer to have a geographic spread of directors, but this is not critical. Application closing date Applications close 15th June 2024. |
| For further details nor to apply please contact | Application forms and further information is available on our website at www.bowlsnewzealand.co.nz ; or email your interest in confidence to the CEO Mark Cameron – mark@bowlsnewzealand.co.nz |