

# MINUTES (in Review)

## BOWLS NEW ZEALAND BOARD MEETING



<b>Name:</b>	Bowls New Zealand
<b>Date:</b>	Friday, 15 September 2023
<b>Time:</b>	2:30 pm to 4:55 pm (NZST)
<b>Location:</b>	Ponsonby Bowling Club, 105A Jervois Street, Ponsonby
<b>Board Members:</b>	Tony Lepper (Chair), Ann Wright, Craig Bruce, Mark O'Connor, Phillip Huwyler, Sharon Rimmer, Nicola (Nic) Simpson
<b>Attendees:</b>	Mark Cameron

### 1. Opening Meeting

#### 1.1 Interests Register

#### 1.2 Obituaries

#### 1.3 Board Only Time

#### 1.4 Confirm Minutes

**Bowls New Zealand Board Meeting 28 Jul 2023**, the minutes were confirmed as presented.

#### 1.5 Actions from Previous Meetings

#### 1.6 Presidents Report

The President's Report was tabled and accepted.

### 2. Governance Matters

#### 2.1 Governance Report

The Board reviewed the following Governance and Operational Policies:

- CEO Key Performance Indicators
- Bowls NZ Strategic Plan 2023-2026

The CEO to develop detailed plans for each of the key (strategic) Growth Areas over the coming months. This includes: Rangatahi, Twilight Bowls, Broadcast and BowlsHub.

The 2023 AGM notice was discussed, including the member remit.

### 3. Operational Matters

#### 3.1 CEO Report

The following Operational Matters were discussed:

- 2023-2024 Business Plan
- 2023 World Championship
- 2023 Centre/Club visits by Bowls NZ management
- Sky TV League
- Staffing update

### 4. Risk & Audit Matters

#### 4.1 R&A Report

##### Risk Register / Health & Safety Register

The Risk Register and the Health & Safety Register were tabled, and reviewed by the Bowls NZ Board.

##### Financial Results September 2023 YTD

The financial results were tabled and reviewed by the Board. There were no significant or material variances to report, against budget.

##### EOY RSM Hayes Audit

The audited accounts to 30th June were presented, along with the Audit Findings Report.

The CEO is to provide an update to the November Bowls NZ Board meeting on audit matters requiring attention.



#### **Audited Financial Statements**

The Board approved the 2022/2023 Financial Statements, as presented in the Annual Report, and audited by RSM Hayes.

**Decision Date:** 15 Sept 2023  
**Mover:** Craig Bruce  
**Seconder:** Mark O'Connor  
**Outcome:** Approved

### 5. Close Meeting (including review of the meeting)

#### 5.1 Close Meeting

**Next meeting:** Bowls NZ AGM - 16 Sept 2023, 10:00 am

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_