

MINUTES (in Review)

BOWLS NEW ZEALAND BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 10 February 2023
Time:	9:00 am to 12:00 pm (NZDT)
Location:	Ponsonby Bowling Club, 105A Jervois Street, Ponsonby
Board Members:	Tony Lepper (Chair), Ann Wright, Craig Bruce, Mark O'Connor, Nicola (Nic) Simpson, Phillip Huwyler
Attendees:	Mark Cameron
Apologies:	Sharon Rimmer

1. Opening Meeting

1.1 Interests Register

1.2 Obituaries

1.3 Board Only Time

1.4 Confirm Minutes

Bowls NZ Board Meeting 11 Nov 2022, the minutes were confirmed as presented.

1.5 Actions from Previous Meetings

The following matters have been deferred until the May Board meeting:

- Business Continuity Policy
- 2023-2025 Strategic Plan

1.6 Presidents Report

The President's report was tabled and accepted.

2. Governance Matters

2.1 Governance Report

The Board reviewed the following Governance and Operational Policies:

- Board Charter
- Board-CEO Interrelationship Policies
- Chief Executive Officer Delegation Policies
- Risk And Audit Committee - Terms of Reference

- Remuneration Committee - Terms of Reference
- Hall Of Fame - Terms of Reference
- Board Selection Panel - Terms of Reference
- Legislative Compliance - A Checklist for Boards
- Employee Handbook

Minor changes are to be made by the CEO to Board Charter, CEO Delegation, Risk & Audit TOR, Remuneration Committee TOR, Board Selection Panel TOR, Legislative Compliance, and the Company Vehicles section of the Employee Handbook.

The Strategic & Operational Plan 2023-2025, is to be reviewed at the May Board meeting.

3. Operational Matters

3.1 CEO Report

The following Operational Policies were discussed:

- 2022/2023 Business Plan
- Summerset Nationals
- High Performance matters
- World Bowls / Commonwealth Games
- Oceania Challenge 2023
- NZ Indoor Bowls
- Bowls NZ Offices
- Facilities update
- Ellerslie Bowling Club
- Employment matters
- New Rules and Regulations

4. Risk & Audit Matters

4.1 R&A Report

The following Risk & Audit matters were discussed:

- Financial results to 31-January-2023
- Risk Register
- Health & Safety Register

5. Close Meeting (including review of the meeting)

5.1 Close Meeting

Next meeting: Bowls New Zealand Board Meeting - 12 May 2023, 9:00 am

Signature: _____

Date: _____