

BOWLS NEW ZEALAND REGULATION TWELVE- NATIONAL UMPIRE'S EXAMINATIONS

1. STATUS OF REGULATION

This Regulation is supplementary to, and made in accordance with, Law 17 of the World Bowls Laws of the Sport of Bowls (Second Crystal Mark Edition), which permits Bowls New Zealand (as a Member National Authority) to make regulations to cover certain aspects of the sport. This Regulation applies to all members of Bowls NZ and all other people referred to in this Regulation.

2. COMMENCEMENT DATE

Pursuant to Rule 29 of the Bowls New Zealand Constitution, the following Regulation has been adopted by the Board as a Regulation of Bowls New Zealand with effect from 5 September 2011.

3. DEFINITIONS

The words used in this Regulation shall have the following meanings unless the context otherwise requires. Where no definition is specified in this Regulation the words shall have the meanings specified in the Bowls New Zealand Constitution.

"*Centre*" has the meaning set out in Rule 2 of the Bowls New Zealand Constitution.

"*Centre Examining Panel*" means the examining panel set up under Clause 6 of this Regulation to operate over or within the area of a Centre.

"*International Technical Official*" means any person who is entered on the register maintained by the Umpire's Committee as evidence that such person has been accredited by World Bowls as suitably qualified to carry out the duties of an International Technical Official.

"*Laws of the Sport*" and "*Laws*" means the laws for playing the Game of Bowls as approved by World Bowls.

"*Registered Law Umpire*" means any person who is entered on the register maintained by the Umpire's Committee as evidence, that such person has passed the Law Umpire examination conducted under these regulations and is qualified to carry out the duties of a Law Umpire as prescribed by the Umpire's Committee.

"*Registered Measurer*" and "*Masurer*" means any person who is entered on the register maintained by the Umpire's Committee as evidence that such person has passed the Measuring examination conducted under these regulations and is qualified to carry out the duties of a Measurer as prescribed by the Umpires Committee.

"*Registered Umpire*" and "*Umpire*" means any person who is entered on the register maintained by Bowls New Zealand Umpire's Committee.

"*Umpires Badge*" means the Badge granted by Bowls New Zealand Umpire's Committee as evidence that the recipient has passed the Umpire Accreditation Examination conducted under these Regulations.

"*Umpires' Committee*" means the umpires' committee constituted under Rule 30 of the Bowls New Zealand Constitution.

"*Vision for Umpiring*" means the Bowls NZ Technical Officials plan and pathway. The Vision for Umpiring should be referred to in addition to this regulation.

4. REGISTRATION

[a] Bowls New Zealand Standard

A standard shall be established by Bowls New Zealand for:-

1. Registered Umpire
2. Registered Measurer, functioning solely to determine upon request all physical measurements as required by the Laws of the Sport
3. Registered Law Umpire, functioning solely on the written Laws of the Sport

All three categories shall be required to be re-accredited every four (4) years and only Full and Honorary Life Members of bowling clubs affiliated to Bowls New Zealand may retain Registration.

[b] Registers

The Umpire's Committee shall maintain:-

1. An Umpire Register
2. A Measurer Register
3. A Law Umpire Register
4. An International Technical Official Register

[c] Registered Umpires

1. Those on this Register shall have satisfied the requirements and standards of World Bowls as promulgated from time to time. Their duties shall be as prescribed in Law 56 of the Laws of the Sport and the associated Domestic Regulations.
2. To qualify they shall complete Measuring Procedures and a Laws Examination as set out by World Bowls and upon completion of the Examination, the name of each successful candidate shall be entered on the Bowls New Zealand Umpire Register. Candidates wishing to become a Registered Umpire must pass both sections.
3. Initial Registration upon accreditation shall be for a period of four years.
4. Bowls New Zealand shall issue successful candidates with a Bowls New Zealand Registration number, Badge and Flash. The Centre Committee/Association shall arrange presentation of the Badge and Flash.
5. Each successful candidate shall be recognised as a Registered Umpire throughout the area of jurisdiction of World Bowls.
6. To continue Registration every Umpire shall be required to be re-accredited every four years.

[d] Registered Measurers

1. A Measurer shall be a person who does not wish to take the full Umpire examination but has the skills necessary to carry out all the physical measurements that are required by a Registered Umpire.

2. Measurers:-
 - shall demonstrate a thorough knowledge of the Laws of the Sport and Regulations associated with measuring and shall demonstrate the same practical skills as shown by an umpire in carrying out the measuring tasks on a green;
 - their duties shall be all physical measurements and the checks as required under Law 55 of the Laws of the Sport;
 - shall not, under any circumstances, make any ruling relating to the meaning or interpretation of any Law or on a set of circumstances not covered by the Laws of the Sport;
 - may officiate at Club, Centre, Regional and National events in the area of jurisdiction of Bowls New Zealand; and
 - shall not be permitted to officiate at International events.
3. For a candidate to qualify they shall complete the Measuring Examination as set out by World Bowls and upon completion of Examination the name of each successful candidate shall be entered on the Bowls New Zealand Measurer Register.
4. Each successful candidate shall be issued with a Bowls New Zealand Registration Card and number and shall be recognised as a Registered Measurer throughout the area of jurisdiction of Bowls New Zealand.
5. Initial Registration upon accreditation shall be for a period of four years.
6. To continue Registration every Measurer shall be required to be re-accredited every four years by means of a practical assessment.
7. To further qualify as a Registered Umpire a Measurer need pass only the Laws Examination whilst remaining accredited as a Measurer. Their names shall be removed from the Measurers Register and transferred to the Umpire Register.

Re-accreditation shall date from Registration as a Measurer.

[e] Registered Law Umpire

1. A Law Umpire shall be:-
 - A Person who does not wish to take the full Umpire examination but has the skills necessary to correctly interpret the written Law;

or:-

 - A Registered Umpire who satisfies the re-accreditation criteria as to the Laws of the Sport and Regulations but for any reason is no longer able to carry out the physical duties of an Umpire.
2. A Law Umpire:-
 - shall demonstrate a thorough knowledge of the Laws of the Sport and Regulations;
 - shall adjudicate on the written Law as required under Law 56 of the Laws of the Sport;

- shall not, under any circumstances, determine any physical measurements;
 - may officiate at Club, Centre, Regional and National events in the area of jurisdiction of Bowls New Zealand; and
 - shall not be permitted to officiate at International events.
3. For a candidate to qualify they shall complete the Laws Examination as set out by World Bowls and upon completion of the Laws Examination the name of each successful candidate shall be entered on the Bowls New Zealand Law Umpires Register.
 4. Each successful candidate shall be issued with a Bowls New Zealand Registration card and number and shall be recognised as a Registered Law Umpire, throughout the area of jurisdiction of Bowls New Zealand.
 5. Initial Registration upon accreditation shall be for a period of four (4) years.
 6. To continue Registration every Law Umpire shall be required to be re-accredited every four years by means of a Laws assessment.
 7. To further qualify as a Registered Umpire a Law Umpire need pass only the Measurers Examination. Their name shall be removed from the Law Umpires Register and transferred to the Umpires Register.
 8. Re-accreditation shall date from Registration as a Law Umpire.

[f] Accreditation of International Technical Officials

1. World Bowls will accredit suitably qualified umpires as International Technical Officials.
2. (a) The appointment of International Technical Officials will be mandatory at the Commonwealth Games and all top-tier World Bowls directly controlled events (for example, World Bowls, World Champion-of-Champions, World Cup, World Junior Cup).
- (b) A mix of International Technical Officials and umpires aspiring to be International Technical Officials will be appointed at second-tier events sanctioned by World Bowls.
3. There shall be a mix of International Technical Officials appointed from within the country hosting an event and from outside the host country. Where possible, this mix will be in the ratio of 80% - 20% in line with the mix adopted at the 2002 and 2006 Commonwealth Games.
4. Accreditation Procedures for International Technical Officials
 - (a) Applications for accreditation as International Technical Officials will only be considered when an international event is allocated to a National Authority or when World Bowls sets the number of International Technical Officials that should be registered in a country.
 - (b) The number of International Technical Officials in any country will be limited to the number set by World Bowls and future assessments will only take place either when the number on the register drops below the number for that country set by World Bowls or an event allocated to that country requires a higher number of International Technical Officials than that set previously by World Bowls.

- (c) Applicants must meet the following qualifying criteria:
- have actively officiated for a minimum period of three years. That is, have officiated annually for at least five events at any level for a combined total of at least twenty hours; and
 - have officiated in at least two International/National/National Division (State/County/Province/Region) events in the two years immediately prior to the date of application.
- (d) Applicants will submit details of their previous experience at International, National and National Division (State/County/Province/Region) levels. They should also prepare for submission (if requested by the National Authority or National Umpiring Body) documentary evidence that they have for a minimum period of three years Officiated annually in at least five events at any level for a combined total of at least 20 hours.
- (e) Applicants will sign the Application Form and representatives of both the National Umpiring Body and the National Authority will countersign it to confirm that they consider the candidate to be suitable to be assessed as an International Technical Official.
- (f) National Umpiring Bodies and/or National Authorities will check that applicants meet the qualifying criteria as set out in paragraph three above.
- (g) Applicants seeking accreditation as International Technical Officials will be invited to attend a four-part assessment which will comprise:-
- marking a Singles Game;
 - undertaking a series of measures on an individual basis and answering a set of oral questions on the Laws of the Sport;
 - undertaking a series of measures in partnership with a colleague and answering a set of oral questions on the Laws of the Sport; and
 - making written comments on Pairs and Triples games and answering a set of written questions on the Laws of the Sport.
- (h) World Bowls will approve and appoint an assessor to carry out the assessment process on its behalf. The assessor may or may not be a member of the National Umpiring Body.
- (i) Only the number of International Technical Officials required at any one time will be accredited. The applicants accredited will be the best performers in the assessments (in terms of scores achieved) and provided they also achieve the base mark.
- (j) World Bowls will maintain a register of International Technical Officials.

[g] Qualifications from another World Bowls Member Country

1. Umpires with qualifications may become registered in New Zealand if they produce, to the Bowls New Zealand Umpire's Committee, a clearance from their previous National Body certifying that they were members in good standing and had been an active Umpire during the preceding two years.
2. In addition, the candidate must satisfy Centre Committee Examiners of their knowledge of the Laws of the Sport and New Zealand Regulations and, demonstrate their

competence in the practical use of all umpiring equipment.

3. When New Zealand Registration is approved the re-accreditation criteria shall apply

[h] Membership Return

The Secretary of each District Umpires Association/Committee shall inform the Bowls New Zealand Umpire's Committee by 31st December each year of any changes to the Umpire, Measurer and Law Umpire Register of their Centre due to death, change of status, transfer or other cause.

5. RE-ACCREDITATION

[a] Registered Umpire, Measurer and Law Umpire

1. Initial Registration upon accreditation shall be for a period of four years.
2. To continue Registration after four years all Registered Umpires, Measurers and Law Umpires shall satisfy the provisions of Re-accreditation as stated in Clause (b) below.
3. If, before the due date for re-accreditation, a Measurer or a Law Umpire should successfully complete the Umpires Examination their name shall be transferred to the Bowls New Zealand Registered Umpire list. Re-accreditation shall date from Registration as a Measurer or Law Umpire.

[b] Re-accreditation

For Umpires, Measurers and Law Umpires to maintain registration, the District Umpires Association/Committee shall certify to Bowls New Zealand, by the 31st December of each fourth year after Registration, that:-

1. They have, during the current year satisfied the District Umpires Association/Committee that:-
 - as an Umpire, they have maintained knowledge of the Laws of the Sport of Bowls and are fully competent in the practical use of all umpiring equipment approved for use by the Bowls New Zealand Umpires Committee;
 - as a Law Umpire, they have maintained knowledge of the Laws of the Sport; and
 - as a Measurer, they have maintained knowledge of the Laws of the Sport pertaining to measuring and are fully competent in the practical use of all approved umpiring equipment.
2. Taken an active role as an Umpire or Measurer or Law Umpire within the preceding 12 months.

If members satisfy these requirements their status as a Registered Umpire, Measurer or Law Umpire shall continue for a further four years

[c] Conduct of Re-accreditation Assessment

1. The emphasis of re-accreditation shall be re-education, if required, to a certain standard.
2. The subjects of the assessment shall be based on:-
 - The Laws of the Sport.

- Bowls New Zealand Regulations that are relevant to the duties of an Umpire.
3. The Bowls New Zealand Umpires Committee shall prepare the assessment questions and model answers. Questions must be free of ambiguities.
 4. Each District Umpires Association/Centre Committee Examining Panel shall use the approved questions and model answers.
 5. A copy of all forms required in connection with the assessment shall be supplied to Centres by the Bowls New Zealand Umpires Committee free of charge.

[d] Inactive Umpire, Measurer or Law Umpire

1. If a member fails to meet these requirements their Registration shall lapse and the member's name shall be placed on the Inactive Umpire or Measurer or Law Umpire list.
2. Members on an Inactive list shall not be appointed to officiate at Centre or National level until their Registration is resumed.
3. Registration may be resumed if the member satisfies the requirements of Clause (b) above within two calendar years and officiates at one event under supervision.

[e] Retired Umpire, Measurer or Law Umpire

When registration has lapsed for a period in excess of two years the member shall be deemed to have retired and their name shall be removed from the appropriate Bowls New Zealand register.

[f] Leave of Absence

Members who have genuine reasons for not being able to present themselves for re-accreditation on the due date may apply to their District Umpires Association/Centre Committee for 'Leave of Absence'.

1. Leave of absence shall only be granted for genuine reasons or for extended overseas travel.
2. The member's name shall be shown on the re-accreditation return form as 'On Leave of Absence' along with the reason for leave of absence being granted.
3. Members on Leave of Absence shall not be selected by the District Umpires Association/Centre Committee to officiate at any Centre, Regional or National event.
4. Members on Leave of Absence shall have their status as an Umpire or Measurer or Law Umpire resumed after satisfying the requirements of re-accreditation.
5. Leave of Absence shall not extend beyond a two year period from the date of re-accreditation.
6. If the term of leave should extend beyond the four year period registration will be deemed to have lapsed. The District Umpires Association/Centre Committee shall enter their names on the re-accreditation return form as Retired and their names shall be removed from the Register of Bowls New Zealand Umpires, Measurers or Law Umpires.

[g] International Technical Official

Upon certification as an International Technical Official, Registration under Clause (b) shall

be extended for four years.

[h] Membership Return

The Secretary of each Centre and or Centre/District Umpires Association shall inform the Bowls New Zealand Umpires Committee by 31st December each year of any changes to the Umpire, Measurer, Law Umpire Register of their Centre due to death, change of status, transfer or other cause.

6. CENTRE RE-ACCREDITATION PANEL

- [a]** Each District Association/Centre Umpire Committee shall appoint, for re-accreditation proposes only, its own Centre Re-accreditation Panel. All appointees must be registered umpires.
- [b]** Each District Association/Centre Re-accreditation Panel shall regulate its procedure as directed by the Bowls New Zealand Umpires Committee.
- [c]** A Centre which has no Re-accreditation Panel may, with the prior approval of the Bowls New Zealand Umpires Committee, arrange with another Centre for its Re-accreditation Panel or members of the Panel to carry out the re-accreditation.
- [d]** In a Centre in which a Centre Umpire's Committee or Association does not exist, prospective candidates may, with the prior approval of the Bowls New Zealand Umpires Committee, arrange with another Centre Committee for its Re-accreditation Panel or members of the Bowls New Zealand Umpires Committee to carry out the re-accreditation.

7. NATIONAL EXAMINATION

[a] Scope of Examination

1. The Examination shall be in two sections:-
 - Measuring Examination
 - Laws Examination
2. The subjects of the Examinations shall be based on:-
 - The Laws of the Sport

[b] Candidates

1. Candidates for examination must be:-
 - a full financial member of a Club affiliated to Bowls New Zealand
 - approved by the Centre Umpires Association/Umpires Committee

[c] Date of Examinations

The examinations shall be held on a date or dates as prescribed by the Bowls New Zealand Umpires Committee

[d] Format of Examinations

1. Measuring Examination:-

- The Measuring section shall be as prescribed by World Bowls and shall consist of a specified number of exercises which carry a possible number of marks.
 - The Examiners shall use the approved exercises, questions and model answers.
 - The Bowls New Zealand Umpires Committee will provide examiners.
2. Law Examination:-
- The Law section shall be as prescribed by World Bowls and shall consist of a specific number of questions which carry a possible number of marks.
 - The Examiners shall use approved questions and model answers.
 - The Bowls New Zealand Umpires Committee will provide examiners.

[e] Conduct of Examinations

For the conduct of the Examinations the Bowls New Zealand Umpires Committee shall strictly adhere to the Rules and Regulations as prescribed and provided by World Bowls.

[f] Examination Fees

1. The examination fee for each section of the examination shall be as fixed by the Bowls New Zealand Umpire's Committee from time to time and shall be payable by the candidate.
2. Each Centre shall collect the appropriate fee from each candidate and forward to the Bowls New Zealand Umpires Committee with the candidates application form.

[g] Notification of Results

1. Upon confirmation of the pass marks the Secretary of the Umpires Committee shall forward to the Centre Umpires Association/Umpires Committee each candidate's registration number and appropriate regalia.
2. Upon receipt of the results the Centre Umpires Association/Umpires Committee shall:-
 - inform each candidate of their result, and
 - if required, arrange the presentation of the Badge and Flash.
3. The Umpire's Committee Secretary shall record each name on the appropriate Register.

[h] Registration Number

The Bowls New Zealand Umpires Committee Secretary shall issue each successful candidate with a registration number showing date of registration

[i] Re-Sits

1. **Umpires Examination:-**
 - (a) If a candidate who is a Registered Measurer should fail the Law Examination:-
 - their name shall remain on the register as a Bowls New Zealand Measurer; and

- they shall be entitled to re-sit the Law Examination at a later examination date at a fee as set by the Umpire's Committee.
- (b) If a candidate who is a Registered Law Umpire should fail the Measurers Examination:-
- their name shall remain on the register as a Bowls New Zealand Law Umpire; and
 - they shall be entitled to re-sit the Measurers Examination at a later examination date at a fee as set by the Umpires Committee.
- (c) If a candidate who sits both sections should pass the Measurers Examination but fail the Law Examination:-
- their name shall be entered on the Bowls New Zealand Register as a Registered Measurer and as such shall be authorised to officiate as a Measurer throughout the area of jurisdiction of Bowls New Zealand; and
 - they shall be entitled to re-sit the Law Examination at a later examination date at a fee as set by the Umpires Committee.
- (d) If a candidate who sits both sections should pass the Law Examination but fail the Measurers Examination:-
- their name shall be entered on the Bowls New Zealand Register as a Registered Law Umpire and as such shall be authorised to officiate as a Law Umpire throughout the area of jurisdiction of Bowls New Zealand; and
 - they shall be entitled to re-sit the Measurer Examination at a later examination date at a fee as set by the Umpires Committee.