

MINUTES OF MEETING OF BOWLS NEW ZEALAND BOARD

Held at Auckland Bowls,
17 Stokes Road, Mt Eden, Auckland

On Tuesday, 20th August 2013
Commencing at 9.15am

PRESENT

Cushla McGillivray – Chair
Trevor McComish - President
Ann Muir – Vice President
Andy McLean
Matt Barber
John Calvin
Matt Benson
Kerry Clark OBE – Chief Executive Officer
Nicki Patrick – (minute taker)

1. APOLOGIES

No apologies.

2. OBITUARIES

No obituaries.

3. REGISTER OF INTERESTS

Cushla McGillivray	Director, Bowls Events NZ Ltd Canterbury Coaching Sub-Committee
Trevor McComish	Bowls Wellington, Club Rationalisation Team President, SCANZ
Ann Muir	Director of Coaching Northland Patron, Special Olympics Northland Life Member, Bowls Kensington
Matt Benson	Facilitator/Advisor at Strategic Planning Day and assisted in publishing the one page Strategic Document

4. CONFIRMATION OF MINUTES AND RESOLUTIONS

1. Minutes of Board Meeting held on 15th May 2013.



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2. Minutes of Telephone Conference Meeting held on Monday 24th June 2013.
3. Minutes of Telephone Conference Meeting held on 26th July 2013 tabled at the meeting.
4. Minutes of Board by email 31st July 2013 tabled at the meeting.

MOVED: Matt Barber SECONDED: John Calvin
 CARRIED

5. **STRATEGIC ISSUES**

Strategic Plan

Chris Wilson with Ian Watson and Sam McKean attended the Board Meeting at 11.00am to present the Strategic Plan to the Board.

CEO spoke to the Board to provide background on the Strategic Plan document. Chris Wilson then presented to the Board.

After deliberation on the Strategic Plan, the Board moved the following motion;

“That the Statement of Purpose for 2013 to 2018 be adopted by the Board subject to minor amendments to strategy wording to be finalised by Matt Benson and Chris Wilson within one week. This Statement of Purpose to replace the current Strategic Plan and to be implemented from the AGM.”

MOVED: Cushla McGillivray SECONDED: John Calvin
 CARRIED

The Board then read through the Business Plan.

The Board agreed on the following terminology - Strategic Plan rather than Statement of Purpose and Business Plan rather than operations plan.

Event Regulations

This item to be deferred to the September Board Meeting. CEO to meet with Maria Clarke Lawyers on Thursday 22nd August 2013 to finalise these regulations.

Matters Arising from Audit

The Risk and Audit Committee held meetings with the Auditors to sign off financials for the Annual Report. The Chair expressed her thanks and congratulations to the CEO and his team for a job well done. The Committee supported the Chair’s congratulations and reported a positive move to the new Auditors.



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“That the Board resolves to write off the outstanding \$11,344.00 from the Tower Mortgage Plus fund.”

MOVED: Cushla McGillivray Matt Barber
CARRIED

“That the capital expenditure schedule provided by the CEO and Sam McKean for computer equipment and other equipment for new staff, be accepted by the Board.”

MOVED: Matt Barber SECONDED: John Calvin
CARRIED

AGM Matters

CEO provided the Board with a brief overview of the plans for the day and reported that all arrangements are on schedule.

The Board approved speakers at the Hall of Fame Dinner as recommended by Ian Watson, with Jean Ashby invited to speak on the era from 1950 to 1974.

Tower will make a presentation to the CEO to celebrate their 25 years of sponsorship of Bowls New Zealand.

Appointment of Umpires Committee

CEO provided the Board with applications for the Umpires Committee.

The Board approved that Helen Stallard (Auckland), Peter Turnbull (Hawkes Bay), Michael Ayers (Dunedin) and Michael Johnson (Wellington) be appointed to the Umpires Committee for a two year term.

As there will be considerable change to be dealt with over the next 2 years the Board appoints the CEO in an ex-officio position to Chair the Committee for the next term.

MOVED: Trevor McComish SECONDED: Ann Muir
CARRIED

6. OTHER BUSINESS

Next Meeting Dates

Saturday, 7th September 2013
Sunday, 8th September 2013

National Club Championships

The President reported on the National Club Championships held in Invercargill in June 2013. Bowls NZ Staff, Bowls Southland, Waverley



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Bowling Club and Allan Griffiths did a good job to get the competition through due to bad weather and in the shortened time frame. CEO sent an email of thanks to those involved.

The President had received feedback from competitors at the event suggesting that the Competition should not be held in Winter on artificial greens and that it should be held on natural greens in April/May. CEO advised that this topic had also been canvassed with the Regional Service Centres who had mixed responses.

It was agreed that as the competition programme for 2013/2014 had already been published and that many Centres had set their programmes based on the National programme that there be no change to the dates for 2014 but for future years it may revert back to an April/May date on outdoor natural surfaces.

CEO to provide the Board with a paper on the background of Gold Star awards with recommendations for the future.

There being no further business the meeting closed at 12.40pm.

Chair

Date



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