

DRAFT MINUTES

BOWLS NEW ZEALAND BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 28 July 2023
Time:	9:00 am to 12:10 pm (NZST)
Location:	Ponsonby Bowling Club, 105A Jervois Street, Ponsonby
Board Members:	Tony Lepper (Chair), Ann Wright, Craig Bruce, Mark O'Connor, Phillip Huwyler, Sharon Rimmer, Nicola (Nic) Simpson
Attendees:	Mark Cameron

1. Opening Meeting

1.1 Interests Register

1.2 Obituaries

1.3 Board Only Time

1.4 Confirm Minutes

Bowls New Zealand Board Meeting 12 May 2023, the minutes were confirmed as presented.

1.5 Actions from Previous Meetings

1.6 Presidents Report

The President's Report was tabled and accepted.

2. Governance Matters

2.1 Governance Report

The Board reviewed the following Governance and Operational policies:

- Bowls NZ Constitution, noting the need to adopt changes in 2024/2025 to reflect the 2022 Incorporated Societies Act.
- Board Member Induction schedule.
- CEO review.
- Annual Budget and Annual Business Plan (see CEO and Audit & Risk sections to these Board papers).

Strategic Plan

The Board reviewed the draft Strategic Plan, for the period 2023/2024 to 2025/2026.

The Strategic Plan was approved, subject to the following comments:

- The Diversity & Inclusion page to be expanded to reflect the intent of the bowls community, rather than a description of what a D&I community looks like.
- A 'sub' strategy be developed for each of the growth areas defined in the Strategic Plan.

2023 AGM

The Board reviewed the 2023 AGM notices, including the four Delegate remits.

Judicial Committee

The Board confirmed the 2023/2024 Judicial Committee as presented, and thanked committee members for their services.

Umpires Committee

The Board confirmed the 2023-2025 Umpires Committee, chaired by Michael Johnson, as presented.

3. Operational Matters

3.1 CEO Report

2022/2023 Business Plan

The Board reviewed the 2022/2023 performance against Business Plan, noting the achievement and progress on all key bowls community projects.

2023/2024 Business Plan

The Board confirmed the 2023/2004 Business Plan as presented.

The CEO was requested to update the document linking projects within the Business Plan to the 2023-2026 Strategic Plan.

4. Risk & Audit Matters

4.1 R&A Report

2022/2023 Provisional EOY Financials

The Board reviewed and approved the provisional results for the Year End 30-June-2022, including:

- Profit & Loss Statement
- Balance Sheet
- Accounts Receivable and Accounts Payable
- Investments

The provisional result was recorded as an EOY deficit of \$217,980, which was approximately \$40,000 improved on the Budgeted Deficit of \$265,920.

2023/2024 Budget

The Board approved a Budgeted Deficit of \$150,642 for the 2023/2024 Financial Year.

This deficit will reduce our cash reserves to approximately \$1.1 million (2017 level) and follows three years of covid-impacted deficits.

Risk Register / Health & Safety Register

The Risk Register and the Health & Safety Register was tabled and reviewed by the Bowls NZ Board.

5. Close Meeting (including review of the meeting)

5.1 Close Meeting

Next meeting: Bowls New Zealand Board Meeting - 15 Sept 2023, 2:30 pm

Signature: _____

Date: _____