

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
OF BOWLS NZ GREENKEEPERS ASSOCIATION INC
Held on 25th July 2021, commencing at 10.0am at Pavilion Hotel Christchurch**

PRESENT: Robert Gibson (President), Maurice Symes (Secretary/Treasurer), Marty Webb, Howard Ivory, Jamie Ferris, Ron Sabin, Eric Allison, Steve Beel (Bowls NZ), James Williams, Graham Fisher

APOLOGIES: Chris Landers (BNZ), David Howard (NZSTI)

Moved: R Gibson

Seconded: M Webb

Carried

MINUTES: Minutes of meeting held 9th December 2020 were approved as a true and correct record of the meeting.

Moved: R Sabin

Seconded: J Ferris

Carried

MATTERS ARISING:

1. The meeting agreed for M Symes to apply for funding to run the December meeting and the “Train the Trainer” on-going training.

Moved: R Gibson

Seconded: M Webb

Carried

2. M Symes told the meeting it was confirmed that Taranaki would host the 2022 North Island Conference at the Fitzroy Bowling club on the 25th & 26th July.
3. R Gibson told the meeting that Southland Greenkeepers would host the South Island Conference at the Ascot Hotel on 27th & 28th June. Confirmation will be agreed at the current conference
4. M Symes asked the meeting to update our current Strategic Plan that is now 2 years out of date. It was agreed that S Beel and R Gibson would take responsibility to update it and send through for executive to sign off and get onto the website.
5. M Symes told the meeting he had sought advertisers for the 2021-22 diary and they are currently updating prior going to print. Bowls New Zealand staff member Erin Nurkka is preparing the diary for printing. The printing will be organised by Bowls NZ to help save costs.

CORRESPONDENCE:

Inward

1. Form NZSTI stating that Lindsay Robertson and Brendon Hannan would be attending our December meeting
2. From Chris Lander BNZ giving apology for unavailability to attend December Meeting
3. From South Otago giving details of new contact for them being Ken Stephens 3 Marine Terrace Kaka Point South Otago Mob 03 4128678 Email breadalbane@xtra.co.nz
4. From Jamey Ferris wishing to return his uniform as he is leaving East Coast for a new position in Greenkeeping.
5. From Auckland Greenkeepers copy of registration form for Nth Island Conference to be sent to associations
6. From NZSTI quotation for Agrichemical Compliance Project for \$3,000.00
7. From Jago Print regarding their account and providing quote for printing the 2021-22 diary.
8. From Auckland Greenkeepers stating the problems they face between the Centre, Clubs and Greenkeepers. James has had meeting with Centre regarding funding the maintenance of the vertidrain owned by the association that has not been used for some time. James stated that currently only 22 from 46 clubs have paid their fees.
9. From Bowls NZ Steve Beel stating that he and James Williams will attend a meeting with both Bowls Auckland and Bowls North Harbour to sort out problems faced by the Greenkeepers association.

10. From R Gibson following his conversations with NZSTI regarding the “Train the Trainer” training dates, venue and timings. He said Lindsay Robertson is close to completing the training packages for the Bowls Greenkeeping Training. Hoping to have the training at the same time as the South Island Conference because means we don’t need to travel twice to Christchurch. M Symes to write to NZSTI stating we want the dates as agreed at the December meeting. The confirmed days to be Wednesday 28th to Friday 30th June 2021
11. From NZSTI wanting payment for costs to have two NZSTI present at the conferences. M Symes to reply
12. From Erin at Bowls NZ giving details of the new formatted diary that they are producing for us.
13. From Jago print their quotation to supply 450 number 2021-22 diaries \$7202.00
14. From Bowls Nelson requesting the presence of BNZGA delegate to attend the presentation the D Carter on his retirement.
15. From Auckland Greenkeepers a copy of their draft programme for the conference
16. From Prebble Seeds the changes required by them for the 2021-22 diary
17. From S Beel a copy of the proposed :Strategic Plan” for the period 2022 -2027
18. From Eric Allison letter of resignation from Bowls New Zealand Greenkeeping Board due to him retiring and moving to live in Kaikoura.

Outward:

1. To Wellington Airport booking meeting room for the December Meeting 2020
2. Invitations to Primary ITO, NZSTI, to attend December executive meeting
3. To all sponsors of the diary a letter of thanks plus including a diary for their records
4. To Bruce Lowe of Prebbles Turf World thanking him for sponsoring the Conference award
5. To Jamey Ferris congratulating him on winning the Greenkeeper of the year award
6. Confirmation to Wellington Airport for December meeting
7. Letters to Auckland, Bay of Plenty, Hawkes Bay and Wanganui association’s requesting their urgent attention to paying both affiliation and diary fees.
8. Sending Newsletter No.8 to all Greenkeeping Associations.
9. To Bowls NZ results from Green evaluations for Wellington Inter-Centre event
10. To Jamey Ferris congratulating him on his new position in Greenkeeping and letting him know we want him to remain on the board as we will have E. Allison retiring next September.
11. Send out Auckland Greenkeepers registration form for Nth Island Conference to all associations
12. Register R Gibson and M Symes to Auckland conference including dinner tickets
13. Send out the final Bowls Compliance document to all clubs with Bowls NZ memo from Mar Cameron supporting help needed to get clubs compliant
14. Forward copies of Auckland conference programme to all associations
15. Letter to Jago Print regarding their account and asking for quote for printing the 2021-22 diary.
16. To all Centre’s copy of Canterbury Greenkeepers registration form for conference
17. Further correspondence with Jago print regarding their account as they are telling me they never agreed to advertise in the diary? The cost is \$800.00.
18. To Primary ITO an email to say M Symes will represent the BNZGA at both the Turf IPG and Primary ITO AGM meeting
19. To NZSTI regarding the “Train the Trainer” training dates and explain the problems facing us if the change to what they want To Auckland Greenkeepers conference giving list of subjects and speakers for conference
20. To Canterbury registration form for all our executive members including dinner tickets
21. To Canterbury Greenkeepers a list of subject we will cover in spot given BNZGA. To NZSTI regarding paying for second representative at conferences. The contract between Bowls NZ and NZSTI states that they will provide a agronomist at field days and two representatives at conferences.
22. To Trophy Centre our order for three Merit Awards and one Outstanding contribution to Greenkeeping Award

23. To Bowls NZ Erin regarding diary formatting including printing. Note to say M Symes will be with her during the Nth Island conference to discuss all information.
24. Letter to Prebble Seeds asking for any changes they want to the 2021-22 edition.
25. To NZSTI confirming dates 28th – 30th June for the training of the “Train the Trainer” workshop

Moved: H Ivory

Seconded: S Beel

Carried

MATTERS ARISING:

1. R Gibson offered a vote of thanks to Eric Allison for his work while serving on the executive of BNZGA and wished him well in his retirement.
2. R Gibson asked H Ivory for the Newsletter No.9 to be sent out by December.
3. J Williams reported on the meeting between he and S Beel that they had with Bowls Auckland and Bowls North Harbour. James told the meeting he still is having problems but hopes that they will improve before next season. Bowls Auckland Have asked the Auckland Greenkeepers to forward a budget of costs for 2021-22 and they would help finance some of the costs.
4. M Symes reported that he and R Sabin represented BNZGA at the Bowls Nelson awards evening where we presented Don Carter with his merit award.
5. M Symes also reported that at the Auckland conference BNZGA presented Kellie Rose with her Merit award and Robert Gibson received the award for “Services to Greenkeeping” from Bruce Lowe of Prebble Seeds

TREASURERS REPORT:

M Symes presented the statement of accounts on the financial position of the association at end of the financial year 30th April 2021 showing a current balance of \$7,859.00

Outstanding debtors as at 30th April 2021 is \$3,978.00

The current balance of investments is \$42,194.00 Savings A/C 01 Conference balance 565.69

Moved: M Symes

Seconded: R Sabin

Carried

MATTERS ARISING:

1. M Symes advised the meeting that some centres are still to pay affiliation fees and diary costs.
2. The meeting agreed for M Symes to apply for funding to run the upcoming “Train the Trainer” training course along with support for running the North & South Island Greenkeepers conferences 2022.

Moved: R Gibson

Seconded: M Webb

Carried

3. M Symes reported to the meeting that following a conversation with Bowls NZ the diary 2021-22 will be organised and printed by Bowls NZ. We are hoping to save 50% of printing costs.
4. M Symes to reimburse J Williams, for travel and accommodation based on the same cost as for M Webb to attend training and conference. He also needs to reimburse H Ivory for airfares and travel
5. M Symes asked the meeting to agree that Affiliation and Diary fees to remain at \$20.00 each for the 2021-22 year.

Moved H Ivory

Seconded J Ferris

Carried

6. M Symes stated that his Honourium has still not been paid in full for 2020-21 and asked that the following year be increased due to all the extra work he has completed and expects this to increase even further. R Gibson suggested that the increase be left until the BGM meeting 2022.

Moved: R Gibson

Seconded: R Sabin

Carried

GENERAL BUSINESS:

1. R Gibson gave a report on the two days of the Train the Trainer programme. The meeting talked about having the second training at the December meeting to help save costs. To have the meeting on the Tuesday 7th December commencing at 9am followed by lunch and the training commencing after lunch and completed by lunchtime on the 8th December. Executive to note these dates in diary as the confirmed timings.

Moved: R Gibson

Seconded: M Symes

Carried

2. Awards: M Symes told the meeting awards to be presented at the South Island Conference are Long Service awards to Bob Rhodes (Canterbury), Marty Webb (Northland) and Merit Award to Stuart Dalley
3. Affiliation & Diary fees: E Allison told the meeting that Bowls Canterbury collect the affiliation fees from the clubs. M Webb stated that Northland Greenkeepers run a tournament and profits pay the affiliation and diary fees. Waikato have the centre pay the affiliation and the greenkeepers pay for the diaries. M Symes told the meeting it is up to each association how they collect the fees for both.
4. S Beel told the meeting that only 127 clubs have returned the Agrichemical Compliance warrant of fitness document. M Symes told the meeting the "Club Warrant of Fitness" was not hard to complete and that he would explain it to those attending the conference.
5. H Ivory asked how we can get Bowls NZ away from only selecting 2 green clubs for major events.
6. The field day programme was discussed and reduced to 20 days. North Harbour, Counties, Canterbury and Southland to lose 1 day.

Moved E Allison

Seconded J Williams

Carried

7. H Ivory reported to the meeting he had organised two new advertisers for the Diary. BD Design & Build (Synthetic Greens Canterbury) and Sports Turf Renovators (Palm. North). M Symes to contact and organise. M Symes told meeting he had two new advertisers as well Noble Adams Machinery (Canterbury) and Gold and Irrigation (Canterbury)

Conferences

1. South Island Conference to be in Invercargill - Ascot Hotel on 27th & 28th June 2022
2. North Island Conference to be in Taranaki - Fitzroy BC on 25th & 26th July 2022 (BGM Meeting)

EXECUTIVE AREA/REGIONAL SUPPORT:

ROBERT GIBSON:	Dunedin, Southland, South Otago, Central Otago
MARTY WEBB:	Northland, Far North.
JAMES WILLIAMS:	North Harbour, Auckland, Counties
JAMEY FERRIS:	Gisborne/East Coast, Hawkes Bay
STEVE BEEL:	Waikato, Thames Valley, Bay of Plenty
HOWARD IVORY:	Taranaki, Wanganui, Manawatu, Kapiti, Wairarapa, Wellington
MAURICE SYMES:	Marlborough, Nelson
RON SABIN:	Canterbury, West Coast, Buller
JAMEY FERRIS:	Canterbury, Mid Canterbury, North Canterbury
GRAHAM FISHER:	North Otago, South Canterbury

S Beel will act on our behalf in the Waikato / Bay of Plenty region until a suitable person is found.
Dave Stevenson will take over Hawkes Bay & East Coast after Xmas 2021

There being no further business the meeting closed at 12.45pm.
The next executive meeting to be held on 7th December at Wellington 9am

Confirmed as a true and correct record