



1. **APOLOGIES**

An apology was received from Andy McLean.

2. **OBITUARIES**

No obituaries.

3. **REGISTER OF INTERESTS**

Cushla McGillivray	Director, Bowls Events NZ Ltd Canterbury Coaching Sub-Committee
Ann Muir	Director of Coaching Northland Patron, Special Olympics Northland Life Member, Bowls Kensington

4. **CONFIRMATION OF MINUTES AND RESOLUTIONS**

Minutes of Board Meeting held on 7<sup>th</sup> September 2013 – to be approved at the November meeting.

AGM minutes – to be provisionally approved at the November meeting.

5. **STRATEGIC ISSUES**

***Review of Hall of Fame Charter***

Review of the Hall of Fame Charter to be deferred.

***Signing by all of Bowls NZ Protocol for Board Members***

Copies were handed out to Board Members for their signature.

***Board Annual Work Plan***

Any suggestions for items to be included in the Board Work Plan to be put forward for discussion at the November Board Meeting.

Matt Barber raised the suggestion that the Board meet more frequently than the current four times per year. The Chair invited the Board to comment and share their views. To be kept in mind moving forward.

The two day review meeting to be held in May 2014.

***Operational Policy Review – Sponsorship, Media, Internet***

Sponsorship and Media policies – updated version 3.0 as amended by Commercial Marketing Manager, Ian Watson, was handed out at the meeting for review.



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The Board accepted the sponsorship and media policies as is and will review in 12 months.

Email and Internet policy version 1.0 as reviewed by Maria Clarke Lawyers, was also handed out at the meeting. A discussion on the policy was held, CEO to discuss with Maria Clarke Lawyers and then circulate final document for approval.

### ***World Bowls Survey and other World Bowls Issues***

CEO provided the Board with background.

The Board completed the survey as a group and was recorded by the CEO.

World Bowls meeting minutes of 7<sup>th</sup> July 2013 circulated and noted.

### ***EAD Representation at Glasgow 2014***

It was agreed that the Board would want EAD representation at Commonwealth Games Glasgow 2014 and that a paper from the CEO will be presented to the November Board Meeting.

### ***Risk Management Plan***

Copies of the current Risk Management Plan handed out to the Board members at the meeting. CEO to update the plan re: Health and Safety and report to the November Board Meeting.

It was noted that item no. 9 (Regional Service Centres) of the plan to be updated.

### ***Event Regulations***

The updated draft from Maria Clarke Lawyers was circulated. Matt Barber had noted suggestions to be forwarded to the CEO. Any further suggestions to be forward to CEO who has the authority to finalise and then circulate to the Board for final approval.

### ***Judicial Regulations***

“That the Board accepts the amended Bowls NZ Regulation 9 of the Judicial Regulations as tabled at this Board meeting.”

MOVED: John Calvin                      SECONDED: Matt Barber  
CARRIED



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### ***Bowls NZ Judicial Committee Appointments***

“That Keith Berman is appointed Chair of the Bowls NZ Judicial Committee.”

MOVED: Ann Muir                                  SECONDED: Matt Barber  
CARRIED

“That Graeme Bennett is appointed Chair of the Northern Regional Judicial Committee.”

MOVED: John Calvin                                SECONDED: Matt Barber  
CARRIED

“That Mike Pope is appointed Chair of the Central Regional Judicial Committee.”

MOVED: Matt Barber                                SECONDED: Ann Muir  
CARRIED

“That John Bisphan is appointed Chair of the Southern Regional Judicial Committee.”

MOVED: Mike Spring                                SECONDED: John Calvin  
CARRIED

## **6. CHIEF EXECUTIVE’S REPORT**

The Chief Executive tabled a Report covering all activities since the last Board Meeting and updated the Board on his recent trip to Glasgow.

John Calvin noted his thanks and congratulations to Kerry Clark for his efforts in proactively managing the budgets.

### ***APL***

“The Board approves that 60% of prize money to be allocated to players and 40% to Bowls NZ and that Bowls NZ will meet incidentals.”

MOVED: Ann Muir                                SECONDED: John Calvin  
CARRIED

### ***Laws Submissions from Bowls Bay of Plenty and Umpires Committee***

The Board received and noted the submissions.

“That the Board supports a change to Law 37.1.8.”

### ***Correspondence from Bowls Wanganui***

The Board noted and received correspondence dated 15<sup>th</sup> August 2013 re: the qualifying events for the National Club Singles, Pairs, Triples and Fours



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The Board does not see any need to change the current qualifying event criteria.

**7. FINANCIAL REPORT**

***Report to 31<sup>st</sup> August 2013***

CEO tabled the financial report which was approved.

It was noted at the recent Risk and Audit Committee Meeting that the lease on the office premises is up for renewal in April/May 2014. The CEO will submit an options paper to a future Board meeting.

***Investments***

Schedule of current investments was tabled.

**8. OTHER BUSINESS**

***Next Meeting Date***

CEO to advise the next meeting date to be held in the week commencing 18<sup>th</sup> November 2013. John Calvin to confirm availability with CEO. Meeting to be held in Auckland.

The Chair to draft policy wording on what events the President attends and roles undertaken for the November meeting.

There being no further business the meeting closed at 1.30pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date



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