

MINUTES (in Review)

BOWLS NEW ZEALAND BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 29 July 2022
Time:	9:15 am to 1:30 pm
Location:	Ponsonby Bowling Club, 105A Jervois Street, Ponsonby
Board Members:	Tony Lepper (Chair), Ann Wright, Craig Bruce, Mark O'Connor, Phillip Huwyler, Sharon Rimmer
Attendees:	Mark Cameron
Apologies:	Malikah Mitha

1. Opening Meeting

1.1 Interests Register

1.2 Obituaries

1.3 Board Only Time

1.4 Confirm Minutes

Bowls New Zealand Board Meeting 13 May 2022, the minutes were confirmed as presented.

1.5 Actions from Previous Meetings

These matters have been deferred till the September 2022 Board meeting:

- Aspiring Director
- A full review of the Bowls NZ Risk Register
- Governance Review
- Change in Balance Sheet Reserves

1.6 Presidents Report

The President's report was tabled and accepted.

2. Governance Matters

2.1 Governance Report



Director Resignation

The Board received and accepted the resignation of Malikah Mitha as a Bowls NZ Board Director, effective September 2022.

Decision Date: 29 Jul 2022
Mover: Tony Lepper
Seconder: Craig Bruce
Outcome: Approved

The Board reviewed the following Governance Documents:

- Bowls NZ Constitution
- Board Member Induction (this document to be reviewed by the next Board meeting)
- CEO Appraisal and KPI's

The 2023 Annual Report is to include a Governance section.

The Governance review is underway, with MO expecting this to be completed by November 2022.

The 2022 AGM notices have been sent to all stakeholders.



Judicial Committee

The Board approved the 2022/2023 Judicial Committee as presented in the Board papers.

Decision Date: 29 Jul 2022
Mover: Ann Wright
Seconder: Mark O'Connor
Outcome: Approved

3. Operational Matters

3.1 CEO Report

The following operational matters were discussed:

- 2021/2022 Business Plan
- 2022/2023 Business Plan (approved, subject to a refinement of the success measures for rangatahi and club visits)
- Sport NZ feedback on 2021/2022 performance against Sport NZ measures
- NZ Indoor Bowls
- Major Events calendar

The Board were presented with progress on the Strengthen & Adapt project (with Sport NZ) - including discussion of the scope of the project, key findings to date, and possible outcomes.

4. Risk & Audit Matters

4.1 R&A Report

The following Risk & Audit matters were discussed:

- EOY Financial results (draft and subject to audit)
- 2022/2023 Budget
- Health & Safety Register
- Risk Register

- Insurance Schedules



Budget - 2022/2023

The 2022/2023 Budget was approved, with a forecast deficit of \$265,920. The deficit representing new/additional investment in the following: Television, 2023 World Champs, Inclusion, Events.

Decision Date: 29 Jul 2022
Mover: Craig Bruce
Seconder: Tony Lepper
Outcome: Approved

5. Close Meeting (including review of the meeting)

5.1 Close Meeting

Next meeting: Bowls New Zealand Board Meeting - 9 Sep 2022, 9:15 am

Signature: _____

Date: _____