

MINUTES (in Review)

BOWLS NZ BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 31 July 2020
Time:	12:00 pm to 3:05 pm
Location:	BNZ Business Centre, Waiouru Room, 86 Highbrook Drive, East Tamaki, Auckland
Board Members:	Tony Lepper (Chair), Allan Smith, Craig Bruce, Jan Tucker, Sharon Rimmer
Attendees:	Mark Cameron
Apologies:	Malikah Mitha, Mark O'Connor

1. Opening Meeting

1.1 Interests Register

1.2 Obituaries

1.3 Board Only Time

1.4 Confirm Minutes

Bowls NZ Risk & Audit committee 22 Jul 2020, the minutes were confirmed as presented.

Bowls NZ Board Meeting 15 May 2020, the minutes were confirmed as presented.

1.5 Actions from Previous Meetings

The Bowls NZ investment strategy and Pacific Island strategy have been deferred till 2021, once the impact of the Covid-19 pandemic for NZ is fully known.

2. Governance Matters

2.1 Board Annual Workplan

The Board Annual Workplan was reviewed, with the CEO Delegation Policy re-confirmed without any changes.

2.2 Risk Register



Risk Register

The updated Risk Register was reviewed and accepted by the Board.

Decision Date: 31 Jul 2020
Mover: Tony Lepper
Seconder: Craig Bruce

Outcome: Approved

2.3 Presidents Report

The President's report was acknowledged.

2.4 AGM Timeline (FYI only)

3. CEO Reports

3.1 CEO Report

The Board reviewed a number of strategic and operational matters, including:

1. Bowls New Zealand's response to Covid-19 and the support of the bowls community.
2. Bowls New Zealand tendering for the World Champion of Champions 2021 and 2021 (approved).
3. An update on the Bowls Counties Manukau centre.
4. Bowls New Zealand entering a commercial partnership to install and replace artificial greens at bowling clubs (approved).
5. The development of a central call-center for the bowls community (approved).
6. The further establishment of Bowls3Five at community level (approved).
7. Bowls NZ's move to the Ponsonby Bowling Club.
8. High Performance Update.
9. Bowls New Zealand staffing 2020/2021.



Board (email) resolutions

The following Board resolutions (approved via email in the past three months) were acknowledged in these full Board minutes:

1. Affiliation Fee increase by CPI of 2.5%
2. Grant applications to the NZCT and Lion Foundation
3. A capital expenditure budget for the relocation to the Ponsonby Bowling Club.

Decision Date: 31 Jul 2020
Mover: Tony Lepper
Seconder: Craig Bruce
Outcome: Approved

3.2 2020/2021 Business Plan



2020/2021 (updated) Business Plan

The updated Business Plan for 2020/2021 was approved.

Decision Date: 31 Jul 2020
Mover: Tony Lepper
Seconder: Allan Smith
Outcome: Approved

4. Finance and H&S Reports

4.1 End of Year provisional accounts (subject to audit)



EOY Accounts

The 2019/2020 End of Year accounts were reviewed and approved, with Bowls New Zealand reporting a \$39,085 surplus for the financial year.

Decision Date: 31 Jul 2020
Mover: Craig Bruce
Seconder: Allan Smith
Outcome: Approved

4.2 2020-2021 BUDGET



2020/2021 Budget

The 2020/2021 revised Budget (following confirmation of the prior years accounts) was approved.

Decision Date: 31 Jul 2020
Mover: Craig Bruce
Seconder: Allan Smith
Outcome: Approved

4.3 Health & Safety Report



Health & Safety Report

The CEO tabled and the Board accepted, the Health & Safety report to July 2020.

Decision Date: 31 Jul 2020
Mover: Craig Bruce
Seconder: Sharon Rimmer
Outcome: Approved

5. Close Meeting

5.1 Close Meeting

Next meeting: Bowls NZ Board Meeting - 11 Sep 2020, 12:00 pm

Signature: _____

Date: _____