

MINUTES (in Review)

BOWLS NZ BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 14 May 2021
Time:	9:15 am to 2:10 pm
Location:	Ponsonby Bowling Club, 105A Jervois Street, Ponsonby
Board Members:	Tony Lepper (Chair), Allan Smith, Craig Bruce, Mark O'Connor, Sharon Rimmer
Attendees:	Mark Cameron
Apologies:	Malikah Mitha

1. Opening Meeting

1.1 Interests Register

1.2 Obituaries

The Board respectfully acknowledged the passing of Karen Trillo (Blackjack #31) and Jan Tucker QSM (Bowls New Zealand Vice-President).

1.3 Board Only Time

1.4 Confirm Minutes

Bowls NZ Board Meeting 12 Feb 2021, the minutes were confirmed as presented.

1.5 Actions from Previous Meetings

2. Governance Matters

2.1 Board Annual Workplan

The CEO is performing a complete review of all Governance and Operational Policies. This review is expected to be completed 3rd Quarter 2021.

A revised workplan is to be drafted, including a timeline for document review.

2.2 Presidents Report

The President's Report was tabled and accepted.

2.3 Life Membership Nomination



Life Membership

The Board recommended (name withheld) to a Life Membership of Bowls New Zealand, for the September 2021 Bowls New Zealand AGM.

Decision Date:	14 May 2021
Mover:	Tony Lepper
Seconder:	Mark O'Connor
Outcome:	Approved

2.4 Position of Bowls NZ Vice-President

The position of Bowls New Zealand Vice-President will be left vacant until the September 2021 Bowls NZ AGM.

The Board to consider at a future meeting, the role of an 'Intern' Directorship for Bowls NZ.

3. CEO Reports

3.1 CEO Report

The Board reviewed a number of strategic and operational matters, including:

- [Summerset Retirement Villages](#)
- [Bowls NZ Staff](#)
- [Commonwealth Games and World Championships](#)
- [Membership and Participation](#)
- [Bowls New Zealand Summer of Bowls](#)
- [Sport NZ and HPSNZ funding and support](#)
- [Health Sector](#)
- [Company Vehicles](#)
- [Centre Feedback](#)
- [Bowls NZ Policies and Procedures](#)
- [2021 AGM](#)
- [New Events 2022](#)
- [Te Reo update and Bowls Aotearoa New Zealand](#)
- [Commercial Partners](#)
- [National Event Feedback](#)
- [Help Desk update](#)
- [Judicial Committee and Umpires Committee](#)
- [Rangatahi Update](#)
- [Hosts for 2021/2022 National Events](#)
- [Television Strategy](#)
- [2021/2022 draft Business Plan and Budget](#)
- [Bowls NZ Apparel](#)

- [Membership and Events System](#)



Bowls New Zealand - Aotearoa

The Board approved the Bowls NZ logo being changed to incorporate "Aotearoa".

Decision Date: 14 May 2021
Mover: Mark O'Connor
Seconder: Allan Smith
Outcome: Approved



Community Grants

The Board approved the following:

Bowls New Zealand may apply to the NZCT \$180,000 and Lion Foundation \$65,000 for wage and salary support 2021/2022 financial year.

Decision Date: 14 May 2021
Mover: Tony Lepper
Seconder: Sharon Rimmer
Outcome: Approved

3.2 2020/2021 Business Plan

The updated Business Plan for 2020/2021 was tabled.

3.3 Rangatahi Update (Sally McKenzie)

The Board received and accepted a report on the progress made with our Rangatahi strategy.

3.4 Events and Clubs Update (Chris Lander)

The Board received a report on the progress made with National Events and Bowling Clubs over the summer of 2020/2021.

4. Risk & Audit

4.1 YTD Accounts

The YTD Accounts (to 30-April-2021) were presented and accepted.

4.2 Latest Forecast (versus Budget)

The 2020/2021 Latest Forecast was tabled and accepted.

4.3 R&A Chair confirmation of Bowls NZ Payroll and Bank Account Balances

4.4 Risk Register

The updated Risk Register for May 2021 was tabled.

4.5 Health & Safety Report



Health & Safety

The Health & Safety report to 7-May-2021, was tabled and accepted.

Decision Date: 14 May 2021

Mover: Craig Bruce

Seconder: Allan Smith

Outcome: Approved

4.6 Draft 2021/2022 Budget

A draft 2021/2022 Budget was tabled.

A final Bowls NZ budget (with commentary) to be confirmed at the July 2021 Board meeting.

5. Close Meeting (including review of the meeting)

5.1 Close Meeting

Next meeting: Bowls NZ Board meeting - 30 Jul 2021, 9:15 am

Signature: _____

Date: _____