

MINUTES (in Review)

BOWLS NEW ZEALAND BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 11 February 2022
Time:	9:15 am to 12:05 pm
Location:	Ponsonby Bowling Club, 105A Jervois Street, Ponsonby
Board Members:	Tony Lepper (Chair), Ann Wright, Craig Bruce, Malukah Mitha, Mark O'Connor, Phillip Huwyler, Sharon Rimmer
Attendees:	Mark Cameron

1. Opening Meeting

1.1 Interests Register

1.2 Obituaries

Peter Harris (Christchurch) - Bowls New Zealand Judicial Committee

1.3 Board Only Time

1.4 Confirm Minutes

Bowls NZ Board meeting 19 Nov 2021, the minutes were confirmed as presented.

1.5 Actions from Previous Meetings

1.6 Presidents Report

The President's report was tabled and accepted.

2. Governance Matters

2.1 Governance Report

Actions:

1. The role of Aspiring Director to be advanced in 2022.
2. The Board to consider individuals suitable for the role of Bowls New Zealand Patron, before making a recommendation to the September 2022 AGM.
3. Mark O'Connor to lead the Board through the Sport NZ governance self-review in 2022.
4. The CEO to provide a recommendation to the September 2022 AGM and membership, for changes to the term of President and the role of Vice-President.
5. A proposal for Bowls NZ to become a registered charity, was deferred for consideration to 2024/2025.



Governance Policies and Procedures

The Bowls NZ Board approved the updated document for all Governance and Operational policies and procedures.

Decision Date: 11 Feb 2022
Mover: Phillip Huwyler
Seconder: Sharon Rimmer
Outcome: Approved

3. Operational Matters

3.1 CEO Report

The Board reviewed a number of strategic and operation matters, including:

- Covid-19 and the impact on the bowls community (events, clubs, staff)
- A long term lease of the Ponsonby Bowling Club by Bowls NZ
- A new complaints and mediation service
- High Performance and the 2022 Commonwealth Games
- Broadcast Strategy
- BowlsHub Aotearoa (supported for 2022/2023)
- Coaching Plan
- ParaBowls Aotearoa
- Broadcast Agency Agreement (supported for 2022)
- Inclusivity Strategy
- World Bowls
- Greenkeeping
- Summerset Nationals

The progress made against the 2021/2022 Business Plan was tabled and accepted.

4. Risk & Audit Matters

4.1 R&A Report

The Board reviewed a number of Finance and Risk matters, including:

- The Financial results to January 31-2022
- The latest forecast P&L, as compared to the budget and YTD
- The Risk Register (tabled report)
- The Health & Safety Register (tabled report)
- Progress towards the creation of a Managed Fund, with Jarden's New Zealand

The CEO was also requested to review (define) the reserves reported in the Bowls NZ Balance Sheet.

5. Close Meeting (including review of the meeting)

5.1 Close Meeting

Next meeting: Bowls New Zealand Board Meeting - 13 May 2022, 9:15 am

Signature: _____

Date: _____