

MINUTES OF THE 18TH ANNUAL GENERAL MEETING
OF BOWLS NEW ZEALAND

HELD AT
WAIPUNA HOTEL AND CONFERENCE CENTRE,
58 WAIPUNA ROAD, MT WELLINGTON, AUCKLAND

ON
SATURDAY, 7TH SEPTEMBER 2013
AT
12.30PM



Correspondence:
PO Box 62 502
Greenlane
Auckland 1546
New Zealand

Located: Ground Floor,
12 Hugo Johnston Drive,
Penrose, Auckland 1061

T: +64 (0) 9 579 5853
F: +64 (0) 9 579 6935
E: info@bowlsnz.co.nz
W: www.bowlsnz.co.nz



1. **OPENING AND WELCOME**

The Chair opened the meeting by welcoming those present to the Annual General Meeting, with a special welcome to Life Members Jean Ashby and Peter Belliss and also to Sport NZ Relationship Manager, Sarah Dunning.

2. **OBITUARIES**

Pat O’Dea – Judicial Committee, 2010 – 2013
Don McKay – Councillor (Auckland), 1996 – 1999
Noel Fredrick – Councillor (representing North Harbour), 1997 – 1999
Joan Jaggar – ONZM (Auckland), first President of Bowls New Zealand
Thelma MacDonald – Past President of NZWBUA

3. **PRESENT**

Delegates:

Northern Region – Peter Kelly, Glenn Lee, Mike Spring, Peter McKechnie
Central Region – Rangi Johnson, Michael Leggott, Phil Skoglund, John Hanning
Southern Region – Grant Evans, Ruth Grant, Janis Reynolds, Phil Cross

Board: Cushla McGillivray (Chair), Trevor McComish (President), Ann Muir (Vice President), Matt Benson, Matt Barber, John Calvin.

CEO; Kerry Clark, Bowls NZ Staff, Life Members and Observers.

4. **APOLOGIES**

Apologies were received by Board Member Andy McLean, Past President Coral Wing and Life Member Martin Christensen.

5. **CONFIRMATION OF THE MINUTES OF THE 17TH ANNUAL GENERAL MEETING OF BOWLS NZ – HELD IN AUCKLAND ON 8TH SEPTEMBER 2012**

“That the Minutes of the 17th Annual General Meeting of Bowls New Zealand, held in Auckland on 8th September 2012, be confirmed as a true and correct record of that meeting.”

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MOVED: Rangi Johnson
CARRIED

SECONDED: Grant Evans

CONFIRMATION OF THE MINUTES OF THE SPECIAL GENERAL MEETING OF BOWLS NZ – HELD BY TELECONFERENCE ON 27TH MARCH 2013

“That the Minutes of the Special General Meeting of Bowls New Zealand, held by teleconference on 27th March 2013, be confirmed as a true and correct record of that meeting.”

MOVED: Mike Spring
CARRIED

SECONDED: Phil Cross

6. **RECEIVING OF THE ANNUAL REPORT OF THE BOARD FOR THE 12 MONTHS ENDING 30TH JUNE 2013, TOGETHER WITH STATEMENT OF INCOME AND EXPENDITURE AND AUDITED STATEMENT OF ACCOUNTS FOR BOWLS NZ FOR THE FINANCIAL PERIOD**
7. **RECEIVING THE AUDITORS REPORT ON THE ACCOUNTS OF BOWLS NZ FOR THE PRECEDING FINANCIAL YEAR**

The President spoke to his report, reflecting on his 10 years both as a member of the Board and as a Delegate.

“During 10 years two things have become very apparent. Firstly, generally we know what it is that has to be done. We all know that we have to have stronger and more sustainable clubs. We all know that we have to attract more casual members and we all know that we have to make ourselves more palatable not only to our membership but to the population at large. But the thing we have all been wrestling with is how we achieve it. A number of things have been tried and today we will hear another attempt at resolving it. From my personal point of view I think that we have to ensure that those Clubs and Centres who want to embrace change are given all the support that we can give them. Those Clubs and Centres that want to continue to do things as they are now - let them do it, don't get fussed about it. Unfortunately in the long term these Clubs and Centres will die. When you hear the presentations this afternoon there are two areas I think are likely to become our saviour, the programme currently running which is the Partnership Club Programme. Through these clubs we are going to be able to drive forward those who are willing to change and make things happen. The other area that is important are the CDOs because through them the 'grassroots bowler' is going to be assisted forward into the new way of doing things. I think in the next year or two the way forward hopefully will become clearer than it has been in the past and I think we should be able to see in a year or two the benefits of all the work going on to make this happen. I hope that you will all be part of that.”

The Chair then spoke to her report. “It has been a real pleasure for me working with Kerry and his staff. They could not be more helpful or willing to do whatever is possible to ensure the best outcomes for all involved. A couple of issues highlight that for me.

Firstly, The Intercentre event held in Auckland in when close to 400 participants took part involving nine bowling clubs, 12 staff from Bowls NZ and Auckland Bowls, and



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dozens of enthusiastic and dedicated volunteers. They stayed at five hotels. The transport logistic was an item on its own and took considerable time of Martin Mackenzie and all staff in the office. The tracking of budgeted items and actual expenditure involved many staff hours – even the following up to recover outstanding debts incurred by some players at accommodation venues. This was the first time this event had been run and was a resounding success according to the review post event. It took a whole team effort by all staff; including CDOs to ensure that all eventualities were covered.

Secondly, The National Club Championships held in Invercargill in June 2013. Due to bad weather a number of flights were delayed or cancelled causing many headaches for all organisers and players. I am very pleased to advise that our President Trevor, who was in attendance for the duration, reported that he had been most impressed with calmness shown by all, the acceptance to the changes required to ensure the fairest events possible, in the circumstances. This also involved the volunteers, catering, venue use, the transport arrangements for meeting delayed flights, changed accommodation arrangements, Bowls Southland assistance and cooperation, markers, umpires, the Bowls NZ staff both in attendance and in the national office.

These demonstrate how professional our staff are and how much they want all arrangements to be the best possible. They are always willing to go the extra mile.

Some folk say, “what does Bowls NZ do for me?” – well these are two good examples of how much our staff and volunteers care about the sport and its participants. Of course, there are many more examples...

The careful and precise work of Nicki Patrick is evidenced in the detail shown in the travel booklet for the AGM, Delegates and Board Meetings.

Congratulations to Pauline Rowland who has been ‘front of house’ for more than 11 years and has always responded to enquiries and questions with calmness and accuracy. She has been especially helpful keeping the coaching database up to date and accurate.

The Hall of Fame arrangements have been another major undertaking by some key persons, Chaired by Trevor McComish, with Kerry Clark, John Carter and Ann Muir assisting together with persons on the Investigation Committee (Trevor, John Carter, Jean Ashby and Jeanette Sinclair) and the Selection Panel (Ron Palenski, Ann Muir, Malcolm Kidd, Gloria Bryant and Robyn Jefferson). The result of their work together with that of Jill Blomfield, Ian Watson and Nicole Fearon and assistance from all other staff, will be seen this evening with the announcement of the inaugural winners of this prestigious honour.

I also wish to mention the work of John Carter, author of our Centennial Book, John is to be congratulated on his work. We are grateful for this piece of history for our sport.

We are in exciting times – we have achieved 100 years of bowls in NZ and now look forward to the next 100 years. If all of us can make a small difference to implement



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the changes that are needed to grow our sport and follow the values that we have developed then we can stand proud and look forward to the future.”

The CEO then spoke to his report, reflecting on the last 100 years and the challenges for next 100 years. This AGM is milestone where we celebrate the past but focus on the future. The changing world of participation in our sport is amply demonstrated in the Annual Report where total numbers show a slight increase but majority now is in pay to play participation and not full membership - which is consistent with world trends. The address following the AGM from Belinda Moore will demonstrate what is happening with membership organisations.

Thanks to Sarah Dunning, our Relationship Manager at Sport NZ for the continued support from Sports NZ to many projects within our sport.

The importance of our values was noted and is no better demonstrated by the Blackjacks. They are a great Side to be associated with who are spoken of highly in the international world. The success achieved in the last 12 months by the Blackjacks against targets set has been excellent with five medals won at World Bowls in Adelaide and the outstanding individual performances in other World Events by Jo Edwards, Sandra Keith and Tony Grantham.

CEO then thanked the sponsors, and in particular Tower who are sponsoring the Hall of Fame Dinner and who have signed a further agreement taken their involvement with bowls to 25 continuous years.

In conclusion, thanks were extended to all Committee Members on the various appointed Bowls NZ Committees. Special thanks to Jean Ashby and her team of volunteers who assist with Bowls NZ mail outs and finally a big thank you to the Bowls NZ staff, the Chair and to the Board for their support.

The Chair then spoke to the annual accounts, “despite difficult conditions the end of year result has been satisfactory. Our commercial/sponsorship income target was not achieved and this put pressure on all other areas. While the current years result shows a deficit this is largely due to what we consider extraordinary items such as special projects in Development as well as non-cash expenditure of NZSTI amortisation and depreciation. Overall we are satisfied with the sound financial management and close attention to spending within budget. Following last years’ AGM, we appointed new Auditors Hayes Knight Audit and we have one of their Audit partners Craig Fisher in attendance today. Craig will address you shortly.

We have a clean audit report. Kerry Clark and Sam McKean, our Administration Manager, have kept a very keen eye on expenditure. They have been impressed with the thoroughness and depth of the Audit. After discussion with the Auditors we have kept the same reporting format as previous years but this will change under new financial reporting legislation in the future.

As I alluded to last year I have been impressed with the detailed reporting to the Risk and Audit Committee and to the Board from management. All variations to budget are highlighted and explained.



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The notes to our accounts should be self explanatory to clarify steps taken by the Board.”

Craig Fisher was then invited to comment on their audit and noted that Bowls NZ was well served by its’ governance and management and well placed to cope with changes in the future.

The Chair then thanked Hayes Knight.

“That the Annual Report and the Statement of Income and Expenditure for Bowls NZ as at 30th June 2013, be received, approved and adopted.”

“That the Audited Statement of Accounts of Bowls NZ as at 30th June 2013, be received, approved and adopted.”

MOVED: Peter Kelly
CARRIED

SECONDED: Rangi Johnson

8. ELECTION OF PRESIDENT AND VICE PRESIDENT

The Chair thanked the President for his work on the Board over the last four years, firstly as Vice President and then for the last two years as President.

“You have worked tirelessly for our sport and been generous with your time attending events. You have also been involved in a number of special projects during your Board tenure including Chairing the Membership Committee which considered how best to provide for income for the national office on a fair basis and take away the uncertainty that we have with under-reporting. That Committee could not come to a recommendation to put before the Board and was disbanded. It was a difficult topic and not resolved.

You are currently Chairing the Hall of Fame Committee and Centennial Celebrations which we are about to embark on today – I have every confidence that our first 100 years will be celebrated in fine style.

Prior to you coming onto the Board you were a member of the RAC for the Central Region as well as a number of other special projects including the setting up of the Regional Service Centres.

You have reported fully to the Board which has been kept apprised of your views on some topics.

I am very pleased to note that you have been appointed to the Bowls NZ Judicial Panel so your good work will continue. Let’s hope though that your panel is not called on to officiate too often. Thank you Trevor.”

The Chair then announced the appointment of Ann Muir to the position of President.

The outgoing President, Trevor McComish presented the incoming President, Ann Muir with the President’s Badge. The new President then spoke to the meeting,



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thanking the Bowls Northland Centre and the Northern Region for their support and encouragement.

The President of Northland then spoke, congratulating Ann Muir on her new appointment and offered support on behalf of their Centre.

The Chair announced the two nominees for the Vice President position, Michael Spring (Bay of Plenty) and Donald Christensen (Taranaki).

The CEO addressed the meeting and outlined the voting procedure to the Delegates. Jean Ashby ONZM and Peter Belliss MBE were appointed as scrutinisers.

Each candidate was then invited to speak to the meeting. Both Don Christensen and Mike Spring addressed the meeting speaking of their backgrounds and what they can bring to the role.

The meeting was adjourned while the voting process took place. The Chair then reconvened the meeting and announced that Mike Spring was the successful candidate and was elected Vice President of Bowls NZ.

Ann Muir then presented the Past President badge to the outgoing President and the Vice President badge to Mike Spring.

The Chair moved that the voting papers be destroyed – CARRIED.

9. THE APPOINTMENT OF MEMBERS OF THE BOARD OF BOWLS NZ

The nomination by the Board Selection Panel of Matt Barber, John Calvin and Andy McLean was approved.

MOVED: Grant Evans SECONDED: Glenn Lee
CARRIED

John Calvin then addressed the meeting and spoke of the privilege of serving on the Board and thanked the Board Members for their support. Matt Barber thanked the meeting and endorsed John's comments.

10. APPROVING THE AMOUNT OF THE ANNUAL MEMBERSHIP FEE AND/OR ANY SPECIAL PURPOSE MEMBERSHIP FEES IN ACCORDANCE WITH RULE 13.1 OF THIS CONSTITUTION

1. Membership fee for Playing Members to be \$31.00 plus G.S.T. with no fee for Non-Playing Life, Associate, Honorary and Social Members.
2. Membership fee for students up to the age of 25 years who are in a full time course of education to be \$15.00 plus G.S.T.

MOVED: John Hanning SECONDED: Mike Spring
CARRIED



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Timetable

Day	Mens	Ladies
1	Singles	Pairs
2	Singles	Pairs
3	Pairs	Singles
4	Pairs	Singles
5	Pairs (2) Singles (1)	Pairs (2) Singles (1)
6-8	Fours	Fours
9	Finals Singles and Pairs Mens and Ladies	
10-12	Fours Post Section and Finals	

The above timetable is based on entries maximum of Singles 400, Pairs 260, Fours 140. Qualifiers estimated to be 30% of entry.

You will note that maximum hours on the green in any discipline is eight.

Including lunch and breaks of 10 and 15 minutes between games all play should be finished by 6.00pm.

The above format provides for all ages and degrees of skill, it includes only three days where many don't play, one of those is after section play of the Fours has concluded so players not qualifying in the Fours has only two days without play. The event is over in 12 days weather permitting.

"That the Bowls Manuwatu Notice of Motion be dealt with in two parts;"

MOVED: John Hanning SECONDED: Peter Kelly
CARRIED

Phil Skoglund then spoke in support of the first part of the motion, Composite Teams.

MOVED: Phil Skoglund SECONDED: John Hanning

CEO outlined the voting process to the Delegates and the Scrutineers then conducted the voting process. The meeting was adjourned whilst this was taking place.

While votes were being counted Phil Skoglund then spoke about Part Two of the Notice of Motion, the Tournament Format.

MOVED: Phil Skoglund SECONDED: Peter Kelly

Peter Kelly addressed the meeting in support of the Notice of Motion.

The Chair requested that the Scrutineers hand out the voting papers on Part Two of the Notice of Motion.

The Chair announced that the result of the ballot on Part One of the Notice of Motion was that Part One was unsuccessful. The Chair requested that the voting papers be destroyed - CARRIED .



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There being no further business, the Chair thanked all delegates and closed the meeting at 1.45pm.

Chair

Date

The Annual General Meeting was followed by presentations from the following:

- Keynote address from Belinda Moore 'Membership is Dead'
- Presentation on 'Whole of Sport' from Chris Wilson, Bowls New Zealand



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